

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 9/20/2021

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. Title: On-Call Project Controls Services 202157567-00

3. Requesting Agency: Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Michael Sheehan	Name: Carolina Flores
Email: Michael.Sheehan@flydenver.com	Email: Carolina.Flores@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

This request is for a staff augmentation consultant to provide project controls services and project management support services, including estimating, cost management, scheduling, reporting, contract administration, change management and document / records management for the Airport Infrastructure Management (AIM) Development Capital Improvement Plan (CIP) Portfolio and the Concourse Expansion Program at Denver International Airport (DEN). DEN doesn't employ city staff with these qualifications and experiences.

6. City Attorney assigned to this request (if applicable): Tracy Davis

7. City Council District: District 11

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 1132

Date Entered: _____

Revised 03/02/18

Type of Contract: Professional Services

Vendor/Contractor Name: Turner & Townsend Inc.

Contract control number: 202157567

Location: Denver International Airport

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

3 years plus two 1-year options to extend.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$20,000,000.00	N/A	\$20,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Date of Execution (DOE) plus two 1-year options to extend	N/A	N/A

Scope of work:

This request is for a single award to a staff augmentation consultant to provide support to the Airport Infrastructure Management (AIM) Development division developing business processes and software systems to enhance and integrate them in order to improve Denver International Airport's (DEN) ability to deliver on-time and on-budget projects, with real-time access to project information and status while minimizing the costs associated with the implementation of the Capital Improvement Program (CIP). The consultant's employees at DEN will have expertise in one or more of the assigned areas, including business processes enhancement, software design and implementation, systems integration, systems maintenance and organizational change management. The requested budget is for the total contract term including extension options

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? ☐ Yes ☒ No

Source of funds: O&M and CIP

Is this contract subject to: ☒ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 20%

Who are the subcontractors to this contract? opXL Enterprise, Enso Professional Services, Orange Marketing

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 1132

Date Entered: _____