

## AMENDATORY AGREEMENT

This **AMENDATORY AGREEMENT** is made between the **CITY AND COUNTY OF DENVER**, a municipal corporation of the State of Colorado (the “City”) and **RE:VISION**, a Colorado nonprofit corporation, whose address is 3800 Morrison Road, Denver, Colorado 80219 (the “Contractor”), jointly (“the Parties”).

### RECITALS:

**A.** The Parties entered into an Agreement dated August 19, 2020, (the “Agreement”) to perform the services set forth in the scope of work.

**B.** The Parties wish to amend the Agreement to extend the term, increase the maximum contract amount, amend the scope of work, and amend the budget.

**NOW THEREFORE**, in consideration of the premises and the Parties’ mutual covenants and obligations, the Parties agree as follows:

1. Section 3 of the Agreement entitled “**TERM**” is hereby deleted in its entirety and replaced with:

“**3. TERM:** The Agreement will commence on **August 1, 2020** and will expire on **July 31, 2022** (the “Term”). The term of this Agreement may be extended by the City under the same terms and conditions for annual renewal up to two additional years by a written amendment to this Agreement. Subject to the Executive Director’s prior written authorization, the Contractor shall complete any work in progress as of the expiration date and the Term of the Agreement will extend until the work is completed or earlier terminated by the Executive Director.”

2. Section 4 of the Agreement entitled “**COMPENSATION AND PAYMENT**” Sub-section d. (1) entitled “**Maximum Contract Amount:**” is hereby deleted in its entirety and replaced with:

“**d. Maximum Contract Amount:**

**(1)** Notwithstanding any other provision of the Agreement, the City’s maximum payment obligation will not exceed **SEVEN HUNDRED SEVENTY-TWO THOUSAND NINE HUNDRED SEVENTY-EIGHT DOLLARS AND NO CENTS (\$772,978.00)** (the “**Maximum Contract Amount**”). The City is not obligated to execute

an Agreement or any amendments for any further services, including any services performed by Contractor beyond that specifically described in **Exhibit A**. Any services performed beyond those in Exhibit A are performed at Contractor's risk and without authorization under the Agreement.”

3. **Exhibit A** is hereby deleted in its entirety and replaced with **Exhibit A-Amendment01**, attached and incorporated by reference herein. All references in the original Agreement to Exhibit A are changed to **Exhibit A-Amendment01**.

4. **Exhibit B** is hereby deleted in its entirety and replaced with **Exhibit B-Amendment01**, attached and incorporated by reference herein. All references in the original Agreement to **Exhibit B** are changed to **Exhibit B-Amendment01**.

5. As herein amended, the Agreement is affirmed and ratified in each and every particular.

6. This Amendatory Agreement will not be effective or binding on the City until it has been fully executed by all required signatories of the City and County of Denver, and if required by Charter, approved by the City Council.

**[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.]**

**Contract Control Number:** ENVHL-202159393-01/ENVHL-202055209-01  
**Contractor Name:** RE:VISION

IN WITNESS WHEREOF, the parties have set their hands and affixed their seals at Denver, Colorado as of:

**SEAL**

**CITY AND COUNTY OF DENVER:**

**ATTEST:**

By:

\_\_\_\_\_

\_\_\_\_\_

**APPROVED AS TO FORM:**

**REGISTERED AND COUNTERSIGNED:**

Attorney for the City and County of Denver

By:

By:

\_\_\_\_\_


\_\_\_\_\_

By:

\_\_\_\_\_

**Contract Control Number:**  
**Contractor Name:**

ENVHL-202159393-01/ENVHL-202055209-01  
RE:VISION

By:  \_\_\_\_\_  
DocuSigned by:  
Joanna Cintron  
BFBA64573018456...

Name: JoAnna Cintron  
(please print)

Title: Executive Director  
(please print)

ATTEST: [if required]

By: \_\_\_\_\_

Name: \_\_\_\_\_  
(please print)

Title: \_\_\_\_\_  
(please print)



# EXHIBIT A\_Amendment01

## SCOPE OF WORK

### I. Purpose of Agreement

- A. The purpose of this contract is to establish an agreement and Scope of Services between the Healthy Food for Denver's Kids ("HFDK") Initiative and Re:Vision. Re:Vision shall provide the identified services for the City under the support and guidance of the Denver Department of Public Health and Environment, **Healthy Food for Denver's Kids Initiative** using best practices and other methods for fostering a sense of collaboration and communication.

Re:Vision has been awarded the following amounts in Healthy Food for Denver's Kids funds:

- **\$354,434** for Term 1 (August 1, 2020 – July 31, 2021)
- **\$418,544** for Term 2 (August 1, 2021 – July 31, 2022)
- **Cumulative Maximum Contract Amount: \$772,978**

### II. Program Services and Descriptions

- A. Re:Vision will be granted funds to provide the following services:

Re:Vision is increasing its programming for children and youth as it continues working toward creating an equitable food system in Southwest Denver. Under this agreement, Re:Vision will further develop and expand the youth programs (serving kindergarten-age 18):

**1. Children's Gardens.** Utilizing the garden Re:Vision has tended at DCAC for three seasons, the two organizations will refine the bilingual curriculum created for the 2021 garden season. The curriculum will be a series of activity books for grades K-5, using the garden as a place for education, discovery and emotional well-being. Re:Vision Promotoras will work with families to incorporate those lessons into their home gardens throughout the 2021 growing season, as well as at "Community Champion Gardens," at larger community sites like community centers, libraries, schools, and childcare centers. The goal is to establish 10 Community Champion gardens. This program will also include a community navigator and education coordinator to establish these gardens and work with local schools, promoting curriculum and building relationships (to deliver Re:Vision's kitchen classes and advocate for future gardens/greenhouses at schools).

**2) Semillas de Esperanza (Seeds of Hope).** To date, Re:Vision has hosted 3 Semillas de Esperanza cohorts. The six-week paid apprenticeship explores the intersections of food systems, community development and technology for youth ages 12-16. It encourages local low-income youth to explore job and educational opportunities while providing a safe alternative at a critical age (too old for "camp" and too young for summer jobs) and a \$400 stipend to support the family. This agreement will fully support two cohorts of six to eight students for a total of 12-16 youth attending this program in Spring 2022 and Summer of 2022. Ideally the Spring of 2022 cohort (and potentially members from previous cohorts) will



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continue on to help run the Caja Verde (hydroponic farm) and start a social enterprise farm stand at Re:Vision's Domingos en Westwood (Sunday farmers markets). This will build on the pilot youth program with the youth who are currently working the farmer's market and learning how to establish the market as a place to accept SNAP benefits, and a place to build a local economy built on food.

**3) La Cocina (Kitchen) classes and XATRUCHO Concepts dinners.** La Cocina is a kitchen curriculum created by Re:Vision's Promotoras that is accessible and culturally relevant, incorporates fresh vegetables into traditional dishes, and teaches families how to learn together to create healthy food. Classes are taught at RISE Westwood or community sites. Re:Vision will deliver an eight-week youth-only curriculum, XULINARIA, which will culminate in community dinners, where youth ages 12-18 will create (harvest, prep and cook) two community dinners under the direction of Chef Sandoval, one dinner will be to celebrate their graduation with their families, and the other will be for community members. If this is not possible because of COVID-19 large-gatherings restrictions, Re:Vision will instead offer youth-created grab-and-go dinners (premade heat-at-home dinners and/or harvest boxes).

**4) RISE Westwood Mercado.** Re:Vision's current no-cost grocery will continue to serve as a place for families to source healthy, fresh food at no cost. It will also connect them to resources such as SNAP, P-EBT, and other community resources. Between 2020-2021, the RISE Westwood Mercado served just over 31,000 people, 15,513 of which were children.

Re:Vision will partner with HFDK to expand food provision and education services to include information about federal nutrition assistance programs (e.g. providing SNAP, WIC, P-EBT, etc. enrollment resources for youth to bring home, at family cooking classes, etc.

#### B. Roles:

- Re:Vision: Re:Farm Program Director: coordinates garden program and Community Champion Garden activity;
- Re:Own Program Director: coordinates kitchen classes (on and off site);
- Farm Manager: coordinates farm activities for Semillas de Esperanza, and growing of food for RISE Westwood Mercado and Domingos en Westwood.
- Executive Director: administer programs, personnel and partnerships.
- Bilingual Wellness and Outreach Coordinator designs curriculum, runs programming and helps train Promotoras
- Bilingual Community Connector assists in these duties and provides "hands-on" support to Promotoras with community members
- Bilingual Child and Family Therapist advises on the socio-emotional aspects of the curriculum and programming, with capacity to also run mental health support groups and communicate with community members.



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- Youth Program Coordinator: serves as instructor for Semillas de Esperanza and handles program recruitment, curriculum development, partnership with outside instructors;
- Promotoras: Promotoras administer home garden programs for 200 families and receive training from DCAC to administer the home curriculum;
- Community Connector: establishes Community Champion Gardens and works directly with schools;
- XATRUCHO Chef/Owner: works with Re:Own Director to set kitchen curriculum and teach students cooking and entrepreneurship.

#### C. Program Locations:

The program will be taking place RISE Westwood, a cultural hub for food access, entrepreneurship and artist expression is the name of Re:Vision's campus on Morrison Rd. which includes 3800 (Re:Vision's office) and 3738, which includes the arts and culture center, commercial kitchen and Cultura Craft Chocolate.

Most activities will take place on-site, at RISE Westwood:

- Main urban farm and hydroponic farm (Caja Verde) at 3738 Morrison Road
- Commercial kitchen at 3738 Morrison Road
- The garden program will take place in 200 homes around the Westwood community
- Denver Children's Advocacy Center garden, located at 2149 Federal Blvd. in Denver
- Angelica Village garden, at 5455 W. Virginia Ave. in Lakewood
- Denver Indian Center garden at 4407 Morrison Road in Denver
- Promotoras will teach cooking classes in community settings at RISE Westwood, community centers, libraries, schools, and childcare centers.
- Community Champion Gardens will also occur at 10 sites throughout SW Denver.

#### D. Program success:

Re:Vision's goal is to add structure to the current informal learning program to foster the development of healthy children and youth with a sense of connection to the earth and their culture.

Re:Vision measures program impact using a variety of surveys created by external evaluators in Formyula, which allows survey forms to be built on line and made available for use on the tablets that Promotoras take with them on home visits. All data is uploaded into Salesforce.

For the activities outlined in this proposal, Re:Vision will track:

##### Children's Gardens:

- number of bilingual backyard garden curriculum booklets produced
- creation of survey/measurement tools for bilingual backyard garden curriculum booklets for 2021 season
- number of outreach visits Promotoras conduct during grant period (track both current and potential/new backyard garden families)
- number of new backyard gardens and Community Champion Gardens during the grant period
- number of community listening sessions conducted /points of contact



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- documented/implementation plans underway at the schools

#### **Semi/las de Esperanza (Seeds of Hope):**

- number of youth successfully completing 2020 program
- delivery of pre-/post-program survey demonstrating youth increased knowledge of workforce opportunities in environmental sustainability, urban food production and food access/security; gained valuable job skills; learned why gardening, local food systems and agriculture are so important; and increased their income.
- Pounds of food distributed at RISE Westwood Mercado
- Number of people and children served at RISE Westwood Mercado
- Number of farmers' markets held
- Creation of video promoting program

- **La Cocina (Kitchen) classes and XATRUCHO Concepts meals:**

- number of youth participating in La Cocina and XULINARIA
- number of cooking classes/community dinners and/or grab-and-go delivered in 2021-2022 season; numbers served by meals
- pre-/post-program survey demonstrating youth increased knowledge and skills to make healthier meals and increase their intake of fresh produce.

#### **Diversity, equity and inclusion metrics (across all programs)**

- number of culturally relevant recipes prepared
- number of reported positive ties to culture
- reported positive ties and associations with cultural cuisine
- increased knowledge of traditional cultural foods
- increased knowledge of the history of agriculture and immigrants

### **III. Evaluation, Outcome Measures and Deliverables**

The Grantee will draft, finalize, and implement an evaluation plan for the grant that will specify the evaluation questions, process measures (e.g., how the program was implemented, what was done, for whom, and how much; barriers and facilitators, etc.), outcome measures (e.g., what results the program had), how the data will be collected, responsible party(ies), and timelines. The measures in the evaluation plan will align with the items and descriptions in the "program success" section above. A general description of types of measures are listed below, but the final measures will be decided upon with the grantee in collaboration with the HFDK Evaluation team. The HFDK evaluation team is available to provide technical assistance to the grantee on the development and implementation of the evaluation plan, as needed. The grantee will share the final evaluation plan with HFDK staff and the Evaluation team.

**Program Outputs** are outputs of operating the agreed-upon program. These may include, for example, number of classes or events held, number of students reached, number of meals served, or number of partnerships developed, among others. The Grantee will be asked to collect demographic information for participants as much as possible to help report progress on disparities and direct efforts more equitably. The HFDK Evaluation team will work with grantees to determine the best practices for collecting demographic information while ensuring dignity, privacy and safety.





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**Outcomes** are longer-term results of the program that demonstrate impact. These may include, for example, changes in skills, knowledge, attitudes or behaviors, curriculum or policy changes within an organization, etc.

#### **Participation in the Macro Evaluation**

The grantee will participate in the Macro Evaluation, including working in partnership with the HFDK Evaluation team, for shared learning to improve the Denver food system. The HFDK Evaluation team will work with all HFDK grantees to determine which local and macro level data will be collected and reported on through the Reporting Form (see the Reporting Section below). The grantee will provide organizational and community input on Macro Evaluation activities and products (e.g., Theory of Change, Macro Evaluation plan, annual reports, etc.).

#### **IV. Performance Management and Reporting**

##### **A. Performance Management**

Monitoring will be performed by Denver Department of Public Health and Environment (DDPHE) – **Healthy Food for Denver’s Kids** staff and/or designee.

The Grantee will be reviewed for:

1. **Program Monitoring/Evaluation-Related Activities:** Review and analysis of current program information to determine the extent to which grantee contractors are achieving established agreed upon goals. This may include the review and analysis of Evaluation Dashboards, the Reporting Form and Annual reports of grantees (see below). As needed, HFDK may attend evaluation check-ins with the grantee and the HFDK Evaluation team to understand progress towards agreed-upon goals in the grant
2. **Fiscal Monitoring:** Review financial systems and billings to ensure that contract funds are allocated and expended in accordance with the terms of the agreement.
3. **Administrative Monitoring:** Monitoring to ensure that the requirements of the contract document, Federal, State and City and County regulations, and DDPHE policies are being met.

##### **B. Reporting**

The Grantee will be responsible for reporting on program outputs and outcomes, agreed upon in their final evaluation plan, on a regular basis. The HFDK Evaluation team will provide a Reporting Form for grantees to submit this data every six months, which will be finalized with grantee input to ensure it is user-friendly, non-burdensome and accessible. The grantee data submitted through the Reporting Form will be used in the macro evaluation to measure progress across the entire cohort of HFDK grantees, and will additionally be given back to the grantee in an Evaluation Dashboard to support their own work. Importantly, the Reporting Form may also include a few open-ended questions about strategy, challenges and successes



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for the grantee to fill out, which will also be included in their Evaluation Dashboard report to track learning over time. Grantees can also access technical assistance support for the reporting requirements from the HFDK evaluation team, as needed.

The table below summarizes reporting activity and due dates. The dates are subject to change.

Report # and Name	Description	Due Date	Reports to be sent to:
Report 1 (6 month)	Progress on output and outcome measures and learning questions  Upload relevant evaluation documents	February 1-15, 2022	Submitted through the Reporting Form
Final Report – Annual	Progress on output and outcome measures and learning questions  Upload relevant evaluation documents  Cumulative outputs, outcome measures, and learning over time.  Additional narrative description of successes and challenges.	July 31 – Aug 15, 2022	Submitted through the Reporting Form
Other reports as reasonably requested by the City.	To be determined (TBD)	TBD	TBD

### C. Evaluation Support

The HFDK evaluation team has been contracted by the City to provide evaluation technical assistance for grantees in developing, finalizing, and implementing their own evaluation plans, and to support grantee’s participation in the macro evaluation. Grantees will be assigned an Evaluation Partner from the HFDK evaluation team to work around their evaluation plan, evaluation tools, and general evaluation questions. Additionally, the HFDK evaluation team will provide technical assistance to the HFDK cohort of grantees on a variety of topics, to be determined in the future based on grantees’ needs and interests.



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At a minimum, grantees will be required to participate in 3 webinars/trainings provided by the HFDK staff, Evaluation Team, and external partners that are intended to identify best practices, support peer learning, and provide opportunities for networking.

#### II. Budget

A. The budget for this agreement is attached as an exhibit. All expenditures must:

- Be reasonable, realistic, and justified including making an effort to purchase healthy meals or snacks at affordable prices through wholesale, Food Bank of the Rockies, or other low-cost purchasing methods whenever possible
- Show strong fiscal responsibility
- Limit indirect costs to 10%

B. Indirect Cost Limit: The Grantee's total indirect costs cannot exceed 10% of the Maximum Grant Amount as listed in the Budget. Administrative costs are included in indirect costs and defined as the costs incurred for usual and recognized overhead, including management and oversight of specific programs funded under this contract; and other types of program support such as quality assurance, quality control, and related activities. Administrative costs can be direct or indirect. Direct costs are costs that can be directly charged to the program and which are incurred in the provision of direct services. Indirect costs are defined as the administrative costs that are incurred for common or joint activities that cannot be identified specifically with a particular project or program.

- **Examples of indirect costs include:** Salaries and related fringe benefits for accounting, secretarial, and management staff, including those individuals who produce, review and sign monthly program and fiscal reports; Consultants who perform administrative, non-service delivery functions; General office supplies; Travel costs for administrative and management staff; General office printing and photocopying; General liability insurance; Audit fees, rent, utilities, general office supplies and equipment/technology

#### III. Invoice

A. Invoice:

- Each invoice shall include the following information: invoice number and date, due date, payment terms, contract activity and detailed description, purchase order number (to be provided by HFDK staff), and an itemized list of the charges in alignment with approved expenses as shown in the Budget (Exhibit B)
- Supporting Documentation
  - The Grantee agrees to retain all receipts and supporting documentation for personnel and non-personnel expenditures, and provide them to the City if requested. The required documentation for retention of:



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- **Program expenses**, includes but is not limited: invoices, receipts or proof of payment for budgeted program expenses, supplies, equipment, mileage/travel expense, or other charges. Proof of payment could be invoices, receipts, ACH forms, bank statements or credit card bills
- **Personnel**, includes payroll register (employee information) or paystubs, time sheets signed by employee, or time and salary certification
- **Indirect/administrative costs**, includes documentation to substantiate submitted charges, invoice and proof of payments
  
- The Grantee will provide supporting documentation for all non-personnel expenditures over \$1,000 with the monthly invoice. The required documentation for expenses over \$1,000 are:
  - **Program expenses**, includes but is not limited: invoices, receipts or proof of payment for budgeted program expenses, supplies, equipment, mileage/travel expense, or other charges. Proof of payment could be invoices, receipts, ACH forms, bank statements or credit card bills.

#### IV. Payments

A. Invoices and reports shall be completed and submitted on or before the 15th of each month following the month of services rendered 100% of the time. Contractor shall use preferred invoice template, if requested. Invoices shall be processed with immediate payment terms.

B. A one-time advance payment may be made through a written request to the HFDK Contract Administrator. The written request shall detail the amount to be paid in advance, price quotes with line item details, personnel costs, etc. and dates the services or supplies will be performed or purchased by the Grantee.

Any advanced funds shall be reconciled upon completion of payment by the grantee or upon the last invoice of the grant term. Reconciling the advanced funds will include providing invoices and proof of payments as required in **Section IV Invoice** of this document. Advanced funds shall be used only for expenses as detailed in Exhibit B- Budget. If the advance payment is not used by the Grantee, or not used for the approved expenses as detailed in the request, the Grantee shall re-pay the city any remaining or unreconciled funds.

#### V. General Grant Requirements

**Funds for program(s) and activities must providing quality services for at least one of the following:**

1. Access to healthy food, including up to three healthy meals and snacks per day, with emphasis on filling gaps when meals are not already provided;
  - a. May include buying and distributing local food from Colorado farms, ranches and food manufacturing businesses, for the proposed program (so long as they are less than 10%



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more expensive than compared out-of-state foods) For example, if a pound of carrots grown out of state costs \$1.00 and a pound of carrots grown in Colorado is \$1.08, it would be acceptable to purchase the higher priced carrots.

2. Hands-on experiential education and public health programs associated with farming, gardening, cooking, nutrition, dietary and home economics, and healthy eating
  - a. May include buying and utilizing local food from Colorado farms, ranches, and food manufacturing businesses, for the proposed program (so long as they are less than 10% more expensive than comparable out-of-state foods, see above 1a. for an example)

#### Programs must:

- Show a commitment to diversity, equity, and inclusion across the organization and programming (e.g., in staffing, culturally relevant foods, etc.)
- Ensure snacks, meals, and any other food distributed is healthy by meeting, at minimum, the HFDK standard guidelines that include:
  - Efforts to be culturally relevant
  - Limited added sugar
  - Efforts to include more non-starchy vegetables than starchy carbohydrate foods
- Be tied directly to activities located within the City and County of Denver that serve youth who are Denver residents
- Benefit low-income youth under the age of 18

#### Grantees will be asked to:

- Attend evaluation and other capacity building workshops. All grantees are highly encouraged to attend trainings offered through HFDK.
- Meet with an HFDK representative to debrief, share lessons learned about grant process, programming impact, etc.
- Host at least one site visit for HFDK staff, commissioners, and evaluation partners each year.
- Display signage and/or online banners noting that the program receives funding from the Healthy Food for Denver's Kids Initiative. The HFDK Initiative will provide electronic files and guidelines for printing and/or displaying on websites, social media accounts, and other materials.

#### VI. Other

***Grantee shall submit updated documents which are directly related to the delivery of services***

Additional document requirements that may be requested for this contract:

- A. Organizational Chart
- B. Updated Certificate of Insurance
- C. Reports and information for Program Evaluation, as required

Exhibit B_Amendment01				
Healthy Food for Denver's Kids Program Budget				
Organization Name	Re:Vision			
Term	Year 2			
Request for Proposal Name	Healthy Food for Denver's Kids			
Budget Categories				
Food and Supplies				
Item	Description of Item	Quantity	Per Item Cost	Total Amount Requested from Healthy Food for Denver's Kids Initiative
Seeds	Seeds for Urban Farm and Home Gardens	300	\$ 9.00	\$ 2,700
Sponges and growing supplies	Supplies for the Urban Farm (hydroponic farm)	NA	NA	\$ 1,500
Vegetable seedlings	Seedlings for Urban Farm and Home Gardens	10000	\$ 0.50	\$ 5,000
Hydroponic Fertilizer	Nutrients for Hydroponic Growing	NA	NA	\$ 500
Tools	Farm tools for Semillas de Esperanza to complete farm tasks	NA	NA	\$ 2,500
Irrigation system	Irrigation systems for urban farm and home gardens	250	\$ 50.00	\$ 3,125
Class supplies	Additional food for kitchen classes - staple items not grown on the farm (flour, butter, eggs) and cooking utensils for each student.	54	\$ 55.00	\$ 2,970
Food for community listening sessions and celebrations	Refreshments for community listening sessions and graduation for Semillas de Esperanza	6	\$ 150.00	\$ 900
<b>Total Food and Supplies</b>				<b>\$18,295.00</b>
Program Operating Expenses				
Item	Description of Item	Quantity	Per Item Cost	Total Amount Requested from Healthy Food for Denver's Kids Initiative
Printng of activity booklets	Activity booklets for K-5 garden program participants	1200	\$ 5.00	\$ 6,000
Training materials	Editing and printing of new materials to refresh Promotoras to administer garden program curriculum	1	\$ 1,000.00	\$ 1,000

Transportation	Transportation for program participants to activity sites and between DCAC and Re:Vasion and travel stipend for Promotoras visiting homes	1	\$ 4,800.00	\$ 4,800
Youth Stipends	Stipends for successful participation in Semillas de Esperanza program	30	\$ 500.00	\$ 15,000
Marketing materials	Marketing materials for garden program and Semillas de Esperanza Farmer's Market	1	\$ 3,500.00	\$ 3,500
Class Materials	Curriculum Binders / printed materials for Semillas de Esperanza`	30	\$ 25.00	\$ 750
<b>Total Operating Expenses</b>				<b>\$31,050.00</b>
<b>Personnel and Administrative Services</b>				
<b>Salary Employees</b>				
<b>Position Title</b>	<b>Description of Work</b>	<b>Percent of Time</b>	<b>Salary + Fringe</b>	<b>Total Amount Requested from Healthy Food for Denver's Kids Initiative</b>
Executive Director	Administer programs, personnel, and partnerships	20%	\$ 93,554.00	\$ 18,710.80
Bilingual Wellness and Outreach Coordinator (DCAC)	This program will require the part time labor hours of 3 different positions within the Denver Children's Advocacy Center. Our Bilingual Wellness and Outreach Coordinator will be designing curriculum, running programming and helping to train the Promotora team. Our Bilingual Community Connector will assist in these duties in addition to being able to provide more "hands-on" support to promotoras when needed with community members. Our Bilingual Child and Family Therapist will help advise on the socio-emotional aspects of the curriculum and programming with the capacity to also run mental health support groups and communication with community members.	30%	\$ 81,873.39	\$ 24,562.02
Bilingual Community Connector (DCAC)		20%	\$ 80,084.42	\$ 16,016.88
Bilingual Child and Family Therapist (DCAC)		20%	\$ 84,473.91	\$ 16,894.78
<b>Hourly Employees</b>				
<b>Position Title</b>	<b>Description of Work</b>	<b>Hours</b>	<b>Hourly Rate</b>	<b>Total Amount Requested from Healthy Food for Denver's Kids Initiative</b>
Re:Farm Program Director	Coordinate all garden program and Community Champion garden activity (\$26 / HR X 19.15% fringe)	1200	\$ 30.98	\$ 37,176
Re:Own Program Director	Coordinate all kitchen classes (\$26 / HR X 19.15% fringe)	1200	\$ 30.98	\$ 37,176

Food Systems Manager	Coordinate food pantry and food systems work, connecting families to immediate food needs, and managing youth program participants while working in food pantry.	750	\$ 29.78	\$ 22,335
Farm Manager	Coordinate farm activities for Semillas de Esperanza (\$19 / HR X 19.15% fringe)	1200	\$ 22.64	\$ 27,168
Youth Program Coordinator	Serve as instructor for Semillas de Esperanza and at Community Champanion Gardens, work together with Promotora Connectora to handle program recruitment, curriculum developmennt, partnership with outside instructors. 17 hr +19.15 fringe).	750	\$ 20.25	\$ 15,188
Promotoras	6 Promotoras to administer home garden programs for 200 families & receive training from DCAC to administer home curriculum (18 hr + 19.15% fringe)	4000	\$ 21.45	\$ 85,800
Community Connector	to identify community food access needs. Serve as primary Promotora contact for all community champion gardens (\$20 hr + 19.15% fringe)	750	\$ 23.83	\$ 17,873
XATRUCHO Chef / Owner	Works with Director of Re:Own to set kitchen curriculum and teach students cooking and entrepreneurship across 3 cohorts	200	\$ 45.00	\$ 9,000
				\$0.00
<b>Total Personnel Services</b>				<b>\$327,899.49</b>
<b>Other / Miscellaneous</b>				
<b>Item</b>	<b>Description</b>	<b>Quantity</b>	<b>Per Item Cost</b>	<b>Total Amount Requested from Healthy Food for Denver's Kids Initiative</b>
Storytelling	Professional videographer to capture stories of impact	1	\$ 2,500.00	\$ 2,500
Interpretation	Simultaneously interpretation for Community Listening sessions	6	\$ 125.00	\$ 750
<b>Total Other</b>				<b>\$3,250.00</b>
<b>TOTAL DIRECT COSTS (Supplies &amp; Operating, Personnel, Other)</b>				<b>\$380,494.49</b>
<b>Indirect</b>				
<b>Item</b>	<b>Description</b>	<b>Total Amount Requested from Healthy Food for Denver's Kids Initiative</b>		
10% Indirect rate (if applicable):	Indirect Costs: Healthy Food for Denver's Kids policy places a ten percent (10%) cap on reimbursement for indirect costs, based on the total contract budget.	10% of Direct Costs		
<b>TOTAL INDIRECT COSTS</b>				<b>\$ 38,049</b>
<b>TOTAL AMOUNT REQUESTED FROM HFDK</b>				<b>\$ 418,544</b>