

1 **BY AUTHORITY**

2 ORDINANCE NO.
3 SERIES OF 2021

COUNCIL BILL NO. CB21-1287
COMMITTEE OF REFERENCE:
Finance & Governance

5 **A BILL**

6 **For an ordinance establishing a new Fund in the Internal Service Fund Series**
7 **for the “Medical Self-Insurance” program and authorizing appropriations and**
8 **cash transfers.**
9

10 **WHEREAS**, Starting in 2020, the City converted part of its medical insurance benefits to
11 self-insured through the City’s contract with United Healthcare, and Ordinance No. 1197, Series of
12 2019, a companion ordinance to the 2020 Long Bill, established the Medical Self-Insurance fund,
13 59700, to administer this program; and

14 **WHEREAS**, this Fund is set up in the Payroll Clearing Fund Series, 59000, which is
15 included in the Trust and Agency Fund Series, which is intended to account for assets held by the
16 city and county as trustee or agent for individuals, private organizations and/or governmental units;
17 and

18 **WHEREAS**, due to feedback from the City’s outside auditor and after subsequent review by
19 the Controller’s Office and the City Attorney’s Office, the City has determined that this program and
20 Fund do not meet the definition of holding funds in trust and instead serves an internal services
21 function for City employees; and

22 **WHEREAS**, as such, this program is better situated in the Internal Services section of the
23 Fund Plan, 60000, which accounts for operations of agencies that provide service to other
24 departments or agencies of the City government on a cost-reimbursement basis; and

25 **WHEREAS**, the current Fund in the Trust and Agency Fund Series has a cash balance of
26 approximately \$18 million that can be transferred to the new Internal Services Fund to support
27 programing in 2022; and

28 **WHEREAS**, following the cash transfer to the new Internal Services Fund, the Fund in the
29 Trust and Agency Fund Series will no longer be needed and shall be closed;

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32 **NOW, THEREFORE, BE IT ENACTED BY THE COUNCIL OF THE CITY AND COUNTY**
33 **OF DENVER:**

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Section 1. A new Fund is hereby established in the Internal Series Fund Series, Accounting No. 60000, a “Medical Self-Insurance” Fund, Accounting No. 66100, for the purpose of accounting for the receipt and expenditure of program dollars.

Section 2. Monies received from employee and employer contributions for Accounting No. 66100 shall be deposited into the Treasury of the City and credited to Internal Services Fund No. 60000, which is set forth and described in Section 20-18 of the Revised Municipal Code of the City and County of Denver.

Section 3. Program expenditures are hereby authorized for the “Medical Self-Insurance” Fund, Accounting No. 66100 to be expended by the Personnel Director. Allowable expenses include insurance claims and administrative costs. This Fund is appropriated and lapsing.

Section 4. Expenditures are hereby authorized in 2022 for the “Medical Self-Insurance Program” Fund, Accounting No. 59700, in the amount in the following tabulation to be expended by the Personnel Director for the purposes and upon the authorizations in said Ordinance set forth:

Accounting Number	Appropriation Account	Amount
59700-0601000	Dental Self-Insurance Program	\$18,000,000

The foregoing appropriation is to make a cash transfer to the new Medical Self-Insurance Internal Services Fund, which will administer the program in 2022. The amount of the appropriation and cash transfer will be adjusted after 2021 year-end close to reflect the actual cash balance in the Fund. The Trust Fund shall be closed after the cash transfer.

Section 5. The Chief Financial Officer of the City and County of Denver is hereby authorized and directed to make such book and record entries and to do such other things as may be necessary to accomplish the purposes of this Ordinance.

[Signature page follows].

1 COMMITTEE APPROVAL DATE: November 2, 2021 by Consent
2 MAYOR-COUNCIL DATE: November 9, 2021
3 PASSED BY THE COUNCIL: _____
4 _____ - PRESIDENT
5 APPROVED: _____ - MAYOR _____
6 ATTEST: _____ - CLERK AND RECORDER,
7 EX-OFFICIO CLERK OF THE
8 CITY AND COUNTY OF DENVER
9 NOTICE PUBLISHED IN THE DAILY JOURNAL: _____; _____
10 PREPARED BY: Rachel Bardin, Budget and Management Office DATE: November 11, 2021
11 Pursuant to section 13-9, D.R.M.C., this proposed ordinance has been reviewed by the Office of the
12 City Attorney. We find no irregularity as to form, and have no legal objection to the proposed
13 ordinance. The proposed ordinance is not submitted to the City Council for approval pursuant to §
14 3.2.6 of the Charter.
15 Kristin M. Bronson, Denver City Attorney
16 BY: Jonathan Griffin, Assistant City Attorney DATE: Nov 9, 2021