

# City and County of Denver

City and County Building 1437 Bannock St. Denver, CO 80202

# Legislation Details (With Text)

**File #:** 23-0183 **Version:** 1

Type: Resolution Status: Adopted

File created: 2/17/2023 In control: Business, Arts, Workforce, Climate & Aviation

Services Committee

On agenda: 3/13/2023 Final action: 3/13/2023

Title: A resolution approving a proposed Agreement between the City and County of Denver and

Bibliotheca, LLC to lease self-checkout machines and related software licensing for all 27 Denver

Public Library branch locations.

Approves a contract with Bibliotheca, LLC for \$769,226.65 and through 1-31-2028 to lease self-checkout machines and related software licensing for all 27 Denver Public Library branch locations, instead of paying an annual licensing fee, owning the machines and handling replacement costs (BOOKS-202265188). The last regularly scheduled Council meeting within the 30-day review period is

on 4-3-2023. The Committee approved filing this item at its meeting on 3-1-2023.

Sponsors:

Indexes: Anne Wallace

Code sections:

Attachments: 1. RR23-0183\_DPL\_Bibliotheca Ordinance Request Form, 2. 23-0183 Agreement\_Bibliotheca, LLC

202265188, 3. 23-0183 Filed Resolution Bibliotheca, LLC 202265188, 4. 23-0183 Filed

Resolution\_Bibliotheca, LLC, 5. 23-0183 - signed

Date	Ver.	Action By	Action	Result
3/13/2023	1	Council President	signed	
3/13/2023	1	City Council	adopted	Pass
3/1/2023	1	Business, Arts, Workforce, Climate & Aviation Services Committee	approved by consent	

# **Contract Request Template (Contracts; IGAs; Leases)**

Date Submitted: 2-27-2023

Requesting Agency: Denver Public Library

**Division:** 

Subject Matter Expert Name: Melissa Bordwine Email Address: Mbordwine@denverlibrary.org

**Phone Number:** 

## **Item Title & Description:**

(Do not delete the following instructions)

These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).

Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.

# A resolution approving a proposed Agreement between the City and

File #: 23-0183, Version: 1

# County of Denver and Bibliotheca, LLC to lease self-checkout machines and related software licensing for all 27 Denver Public Library branch locations.

Approves a contract with Bibliotheca, LLC for \$769,226.65 and through 1-31-2028 to lease self-checkout machines and related software licensing for all 27 Denver Public Library branch locations, instead of paying an annual licensing fee, owning the machines and handling replacement costs (BOOKS-202265188). The last regularly scheduled Council meeting within the 30-day review period is on 4-3-2023. The Committee approved filing this item at its meeting on 3-1-2023.

Affected Council District(s) or citywide? Citywide

**Contract Control Number: BOOKS-202265188** 

Vendor/Contractor Name (including any "DBA"): Bibliotheca, LLC

# Type and Scope of services to be performed:

To provide for the lease of self-check machines and related software licensing for all 27 DPL branch locations. This agreement allows for the lease of self-check machines and software at all DPL branch locations. Self-check machines already exist at all branches; however, this changes the contract model and allows for additional savings and less burden on staff for things like software updates and dealing with out of date or broken machines.

#### **EXECUTIVE SUMMARY**

Bibliotheca (formerly 3M) was selected as DPL's self-check system in 2008. For standardization purposes, we have continued to use Bibliotheca self-checkout machines and RFID technology. DPL has various integrations with Bibliotheca self-check software and our resources, such as Novelist recommendations and authentication with our ILS system, Polaris.

This contract will represent a savings of approximately \$200,000 over the five-year term, as well as representing a shift in service model that allows for smaller, more flexible self-checkout units that can be moved as branch needs change. Rather than paying yearly software licensing as well as buying new machines every five years, DPL will now pay \$153,845.33 per year and the self-check units will be replaced at no cost whenever they are deemed too expensive to repair or have reached their end of life. DPL does not have to handle upgrades; everything is provided by Bibliotheca as part of the lease agreement.

## Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): N/A

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

New

Was this contractor selected by competitive process or sole source? Competitive

For New contracts

Term of initial contract:

2-1-2023 - 1-31-2028

# **Options for Renewal:**

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How many renewals (i.e. up to 2 renewals)? Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

\$769,226.65

**Cost of any renewals:** 

Total contract value council is approving if all renewals exercised:

## **For Amendments/Renewals Extensions:**

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

## If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

## If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

#### If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)