



## Legislation Details (With Text)

**File #:** 17-0377      **Version:** 1

**Type:** Resolution      **Status:** Adopted

**File created:** 3/27/2017      **In control:** Finance & Governance Committee

**On agenda:** 4/17/2017      **Final action:** 4/17/2017

**Title:** A resolution approving a proposed Amendatory Agreement between the City and County of Denver and Roland Process Service & Investigations, LLC to provide legal process services. Adds \$300,000 and two years to the contract with Roland Process Service & Investigations, LLC for a new total of \$710,000 and end date of 11-30-19 to provide writs, warrants, subpoenas, and other process services for legal matters (201525605-01). The last regularly scheduled Council meeting within the 30-day review period is on 5-8-17. The Committee approved filing this resolution by consent on 4-4-17.

**Sponsors:**

**Indexes:** Shelley Smith

**Code sections:**

**Attachments:** 1. RR17 0377 CAO Roland Request, 2. 17-0377 Filed Resolution\_RolandProcessService\_201525605-01, 3. 17-0377 AmendatoryAgreement\_RolandProcessService\_201525605-01, 4. 17-0377 - signed.pdf

| Date      | Ver. | Action By                      | Action              | Result |
|-----------|------|--------------------------------|---------------------|--------|
| 4/18/2017 | 1    | Council President              | signed              |        |
| 4/17/2017 | 1    | City Council                   | adopted             | Pass   |
| 4/4/2017  | 1    | Finance & Governance Committee | approved by consent |        |

## Contract Request Template (Contracts; IGAs; Leases)

**Date Submitted:** 03-28-17

**Requesting Agency:** City Attorney's Office  
**Division:**

- **Name:** Rob Nespor
- **Phone:** 720-913-3121
- **Email:** Robert.nespor@denvergov.org

### Item Title & Description:

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Amendatory Agreement between the City and County of Denver and Roland Process Service &**

**Investigations, LLC to provide legal process services.**

Adds \$300,000 and two years to the contract with Roland Process Service & Investigations, LLC for a new total of \$710,000 and end date of 11-30-19 to provide writs, warrants, subpoenas, and other process services for legal matters (201525605-01). The last regularly scheduled Council meeting within the 30-day review period is on 5-8-17. The Committee approved filing this resolution by consent on 4-4-17.

**Affected Council District(s) or citywide?** Citywide

**Contract Control Number:** 201525605-01

**Vendor/Contractor Name (including any "DBA"):** Roland Process Service & Investigations, LLC.

**Type and Scope of services to be performed:** provide writs, warrants, subpoenas and other process services for legal matters as needed

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?** 12-1-15 - 11-30-17

**What is the length of the extension/renewal?** Two years

**What is the revised total term of the contract?** 12-1-15 - 11-30-19

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

\$410,000

**What is the value of the proposed change?** \$300,000

**What is the new/revised total value including change?** \$710,000

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**