



Legislation Text

File #: 23-0038, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted: 1-17-2023**

**Requesting Agency: Office of Human Resources  
Division:**

**Subject Matter Expert Name: Chris O'Brien  
Email Address: Christopher.obrien@denvergov.org  
Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A bill for an ordinance approving a proposed Intergovernmental Agreement between the City and County of Denver and Regional Transportation District (RTD) to offer the EcoPass program to qualified city employees.**

Approves an intergovernmental agreement with the Regional Transportation District (RTD) for \$536,216.08 and through 12-31-2023 to offer the EcoPass program to qualified city employees (CSAHR-202265775-00). The last regularly scheduled Council meeting within the 30-day review period is on 2-20-2023. The Committee approved filing this item at its meeting on 1-17-2023.

**Affected Council District(s) or citywide? Citywide**

**Contract Control Number:** CSAHR-202265775-00

**Vendor/Contractor Name (including any "DBA"): Regional Transportation District (RTD)**

**Type and Scope of services to be performed: Provide EcoPasses to qualified city employees in 2023.**

**Current statistics:**

As of January 10, 2023, the city has 8590 employees eligible for the RTD Ecopass and 3301 enrolled, equal to a 38% participation rate. Employees are still enrolling and may enroll at any time.

**Location (if applicable): citywide**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): N/A- IGA**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

New

**Was this contractor selected by competitive process or sole source?**

Sole- IGA

**For New contracts**

**Term of initial contract:**

1-1-2023 through 12-31-2023

**Options for Renewal:**

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

**Cost of initial contract term:**

536,216.08

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different**

**way of doing business etc.)**