



Legislation Text

File #: 20-1237, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 10-26-20

**Requesting Agency:** Department of Housing Stability  
**Division:**

**Subject Matter Expert Name:**

Name: Melissa Thate
Email: Melissa.Thate@denvergov.org

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Third Amendatory Agreement between the City and County of Denver and Northeast Denver Housing Center, Inc. to increase the maximum contract amount, extend the term of the agreement, and to continue to administer the Temporary Rental and Utility Assistance (TRUA) Program.**

Amends a contract with Northeast Denver Housing Center Inc. by adding \$750,000 for a new total of \$3,050,000 and three months for a new end date of 3-31-21 for administration of the Temporary Rental and Utility Assistance (TRUA) program (201846925-03; HOST-202055063-03). The last regularly scheduled Council meeting within the 30-day review period is on 11-30-20. The Committee approved filing this item at its meeting on 11-4-20.

**Affected Council District(s) or citywide?** Citywide

**Contract Control Number:** HOST-202055063-03; ALF 201846925-03

**Vendor/Contractor Name (including any "DBA"):** Northeast Denver Housing Center Inc.

**Type and Scope of services to be performed:**

This amendment creates a \$3,050,000 contract between the Department of Housing Stability (HOST) and Northeast Denver Housing Center Inc. (NDHC) to administer the Temporary Rental and Utility Assistance (TRUA) Program. This contract adds \$750,000 to the existing contract amount of \$2,300,000 for a total amount of \$3,050,000. This amendment also extends the contract from an existing term of 1/1/2019-12/31/2020 to 1/1/2019-3/31/2021. NDHC will provide housing rental assistance and utility assistance to eligible households in the City and County of Denver. TRUA may provide up to six months of rental assistance and/or up to two payments of utility assistance to Denver households earning up to 80% of the area median income.

This \$3,050,000 contract is expected to serve approximately 1,280 unduplicated households by March 31, 2021.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

1/1/2019-12/31/2020

**What is the length of the extension/renewal?**

Three months

**What is the revised total term of the contract?**

1/1/2019-3/31/2021

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

\$2,300,000

**What is the value of the proposed change?**

\$750,000

**What is the new/revised total value including change?**

\$3,050,000

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**