



Legislation Text

File #: 23-0594, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted: 5-15-2023**

**Requesting Agency: Denver International Airport  
Division:**

**Subject Matter Expert Name:** Dave LaPorte  
**Email Address:** Dave.LaPorte@flydenver.com  
**Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A Resolution approving a proposed First Amendment between the City and County of Denver and Flagship Airport Services, Inc. to add required FEMA language to the contract to seek reimbursement for service-related costs associated with the COVID-19 pandemic at Denver International Airport.**

Amends a contract with Flagship Airport Services, Inc. to add required FEMA language to the contract to seek reimbursement for service-related costs associated with the COVID-19 pandemic. No change to contract amount or duration (PLANE-201953023/ 202265668). The last regularly scheduled Council meeting within the 30-day review period is on 6-20-2023. The Committee approved filing this item at its meeting on 5-17-2023.

**Affected Council District(s) or citywide? 11**

**Contract Control Number:** PLANE-202265668 (201953023).

**Vendor/Contractor Name (including any "DBA"):** Flagship Airport Services, Inc.

**Type and Scope of services to be performed:**

The purpose of this amendment is to add required Federal Emergency Management Agency (FEMA) language to allow DEN the opportunity to apply for federal reimbursement of additional costs incurred by DEN due to the COVID-19 pandemic. This

amendment will not modify the term or the maximum contract liability.

**Scope of work:** Flagship Airport Services Inc. (Flagship) provides janitorial services for the Main Terminal, A Concourse, B Concourse and C Concourse at Denver International Airport (DEN) under DEN-specific contract PLANE-201953023. Services provided by Flagship include general janitorial services, restroom cleaning, carpet cleaning, and floor care/cleaning. In addition to general janitorial services, Flagship provides electrostatic spraying/fogging services in response to the COVID-19 pandemic. Flagship also provides personnel to perform snow removal operations on various landside locations. The provided snow removal services will include hand shoveling, spreading of ice melt, and possibly the use of small ride-on and push-behind equipment on side-walk areas only. Flagship will also provide cleaning services for A Concourse, B Concourse, and C Concourse Food Courts in addition to the Main Terminal Transportation Security Administration (TSA) areas. These services represent additional scope of work added during contract negotiations as a result of COVID-19 impacts to DEN.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):** This contract was assigned a 37% Minority/Women Business Enterprises “MWBE” by the Denver Division of Small Business Opportunity “DSBO”. Flagship Airport Services, Inc. is currently attaining a 41% MWBE goal.

**Who are the subcontractors to this contract?** Whyne Enterprises, Inc., AFL Maintenance Group, Inc., Metropolitan Services, Inc., Sparkle A Cleaning Company, and Maxx Impact Group.

**Are WBE/MBE/DBE goals met (if applicable)? Yes**

**Is the contract new/a renewal/extension or amendment?**

Amendment

**Was this contractor selected by competitive process or sole source?**

Amendment not competitive

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

Terms unrelated

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.) federal compliance language**