



Legislation Text

File #: 23-0502, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 5-1-2023

**Requesting Agency: Denver Parks and Recreation
Division:**

**Subject Matter Expert Name: Ali Moore
Email Address: Ali.Moore@denvergov.org
Phone Number:**

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Contract Services Agreement between the City and County of Denver and Pioneer Landscape Centers, Inc. for on-call material purchase, delivery, and placement in Denver parks, citywide.

Approves an on-call contract with Pioneer Landscape Centers, Inc. for \$800,000 and 3 years to purchase, deliver and install landscape materials such as mulches, gravel and wood fibers at sites including but not limited to medians and playgrounds that are maintained by Denver Parks and Recreation, citywide (202367179). The last regularly scheduled Council meeting within the 30-day review period is on 6-5-2023. The Committee approved filing this item at its meeting on 5-2-2023.

Affected Council District(s) or citywide? Citywide

Contract Control Number: 202367179

Vendor/Contractor Name (including any "DBA"): Pioneer Landscape Centers, Inc.

Type and Scope of services to be performed:

This contract is for on-call material purchase, delivery and installation in Denver Parks. The two main sites for work are playgrounds and medians but may also include other park spaces, gardens, parkways, etc. Materials to be placed may include mulch, landscape

rock, cobblesand, gravel, breeze, soil, and playground material such as engineered wood fibar. Fibar is to be refilled at DPR playgrounds at least once per year. Many locations require a refill twice per year depending on use. Playgrounds are typically refilled with fibar in the spring and refreshed in the fall if needed. Median material placement will happen throughout the year on an as-needed basis.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): N/A

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

New

Was this contractor selected by competitive process or sole source?

Comp.

For New contracts

Term of initial contract:

3 years

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

\$800K

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different

way of doing business etc.)