



Legislation Text

File #: 22-1593, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted: 12-05-2022**

**Requesting Agency: Denver Sheriff's Department  
Division:**

**Subject Matter Expert Name:** Major Kelly Bruning  
**Email Address:** kelly.bruning@denvergov.org  
**Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Fourteenth Amendatory Agreement between the City and County of Denver and Keefe Commissary Network, L.L.C. to provide commissary services and accounting software for inmate accounts at both the County Jail and Downtown Detention Center while a new procurement is completed.**

Amends a contract with Keefe Commissary Network, LLC by adding 3 months for a new end date of 3-31-2023 to provide commissary services and accounting software for inmate accounts at both the County Jail and Downtown Detention Center while a new procurement is completed. No change to contract amount (RC63008/ SHERF-202265745-14). The last regularly scheduled Council meeting within the 30-day review period is on 1-9-2023. The Committee approved filing this item at its meeting on 12-7-2022.

**Affected Council District(s) or citywide? Citywide**

**Contract Control Number:** RC63008/ **SHERF-202265745-14**

**Vendor/Contractor Name (including any "DBA"):**  
Keefe Commissary Network LLC

**Type and Scope of services to be performed:**

Increase the term by three months- the new expiration date will be 03/31/2023. The revenue from this contract is deposited into the Inmate Welfare and Trust Fund and is used to purchase health, recreational, and educational items for the inmates.

Went out to RFP on this. The additional three months is because the current contract ends in December and the Sheriff's needed some additional time for negotiation for a new contract.

**Location (if applicable):**

Downtown Detention Center and County Jail

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):** N/A

**Are WBE/MBE/DBE goals met (if applicable)?** N/A

**Is the contract new/a renewal/extension or amendment?**  
Amendment

**Was this contractor selected by competitive process or sole source?**  
Yes

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

Length of term

*If length changing*

**What was the length of the term of the original contract?**

10/01/2006- 12/31/2022

**What is the length of the extension/renewal?**

3 months

**What is the revised total term of the contract?**

10/01/2006- 03/31/2023

***If cost changing N/A***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**