



Legislation Text

File #: 18-1074, Version: 1

**OHR/CSA Request Template**

**Date Submitted:** 9-25-18

**Requesting Agency:** Human Resources  
**Division:**

**Subject Matter Expert:**

Name: Alena Duran
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**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A bill for an ordinance amending the classification and pay plan for employees in the Career Service and for certain employees not in the Career Service.**

Amends the Classification and Pay Plan by abolishing certain classifications that are vacant and have been replaced or will no longer be utilized. The Committee approved filing this bill by consent on 10-2-18.

**Affected Council District(s) or citywide?**

**Executive Summary with Rationale and Impact:**

*Detailed description of the item and why we are doing it. This can be a separate attachment.*

The proposed change amends the Classification and Pay Plan by abolishing certain classifications.

These are classes to be abolished. These classes are vacant, and other classes were created to replace these classes and/or are no longer needed by the department or agency. The departments or agencies that used these classes have been notified, and they approved the abolishment of these classes.

**ABOLISHMENTS**

Job Code	Job Profile Name
CI0319	Computer Operator
CI0336	Data Team Administrator
CA2651	Youth Worker
CA2434	311 Operations Assistant
CA2685	Human Service Supervisor
CN1892	Economic Crime Specialist
QL1587	County Court Magistrate
CA0860	Executive Assistant To The Mayor
CA0783	Deputy Public Trustee
CA0637	Americans with Disabilities Act Compliance Officer
CE0439	Tenant Facility Project Supervisor
CV1895	Economic Development Specialist - Business Development

Per Career Service Rule 7-37 A - "If it is determined, as a result of an audit or maintenance study, that changes to the classification and pay plan are necessary, the effective date of any resulting changes to the classification and pay plan shall be the beginning of the first work week following approval by the Mayor or by the City Council over the Mayor's veto."

The Executive Director of the Office of Human Resources shall provide those appointing authorities who are affected with a draft of proposed changes in the plan, and notice shall be posted on appropriate bulletin boards at least thirteen calendar days from the date of this notice.

**Type (choose one: Classification; Pay; Benefits; Rule Change; Other):**

**Fiscal Impact:**

**Contract Amount (if applicable):**

**Draft Bill Attached?**