



Legislation Text

File #: 18-0008, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 12-26-17

**Requesting Agency:** Public Works  
**Division:**

**Subject Matter Expert Name:** Jeff Wylde

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed amended Master Purchase Order between the City and County of Denver and Fastenal Company to increase the amount for the Maintenance Repair and Operation (MRO) supplies.**

Adds \$305,000 to the master purchase order with Fastenal Company for a new total of \$800,000 to supply, maintain, and stock vending machines that contain maintenance, repair and operations parts and supplies to streamline citywide and airport vehicle fleet maintenance (SC - 00000676). The last regularly scheduled Council meeting within the 30-day review period is on 2-5-18. The Committee approved filing this resolution by consent on 1-2-18.

**Affected Council District(s) or citywide?** Citywide

**Contract Control Number:** SC - 00000676

**Vendor/Contractor Name (including any "DBA"):** Fastenal Company

**Type and Scope of services to be performed:**

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

Maximum spend amount of \$495,000

**What is the value of the proposed change? \$305,000**

**What is the new/revised total value including change? Maximum spend amount of \$800,000**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**