



Legislation Text

File #: 20-1498, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 12-04-20

**Requesting Agency:** Department of Transportation and Infrastructure  
**Division:**

**Subject Matter Expert Name:**

Name:	Jason Gallardo
Email:	jason.gallardo@denvergov.org

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney’s Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Contract between the City and County of Denver and Mead and Hunt, Inc. for on-call transit planning and design professional services, citywide.**

Approves a contract with Mead and Hunt, Inc. for \$1.75 million and through 1-14-24 for on-call transit planning and design professional services, citywide (DOTI-202056609). The last regularly scheduled Council meeting within the 30-day review period is on 1-19-21. The Committee approved filing item at its meeting on 12-15-20.

**Affected Council District(s) or citywide?** Citywide

**Contract Control Number:** DOTI-202056609

**Vendor/Contractor Name (including any "DBA"):** Mead and Hunt, Inc.

**Type and Scope of services to be performed:**

6. Transit Planning and Design (18% MWBE): Work in this category is related to planning and design for transit programs and projects. Work will include short and long-term citywide transit planning, capital investment corridor planning and design, transit service planning,

transit amenity planning and design, transit speed and reliability planning and design, enterprise systems planning, transit procurement support, and transit program planning.

- Short and Long-term Citywide Transit Planning
  - o Large scale city or network-wide long-range planning efforts including visioning, conceptual design, outreach and implementation strategies
- Capital Investment Corridor Planning and Design
  - o Large-scale short and long-range planning efforts along key Capital Investment Corridors to prepare for significant transit improvements. This can include visioning, conceptual design, NEPA, outreach, modeling, traffic modeling, and financial planning.
  - o Concept to 100% design and engineering plans for transit improvements
  - o AutoCAD drawings and plan sheets
- Transit Service Planning
  - o Transit Service planning for large-scale citywide efforts as well as smaller neighborhood-scale service improvements. This can include visioning, outreach, modeling, service planning, and implementation strategies.
- Transit Amenity Planning and Design
  - o Bus Stop Inventory
  - o Passenger Amenity Program Typology and Prioritization Study
  - o Mobility Hubs
  - o Can also include database development, outreach, prioritization planning, existing conditions analysis, financing and funding, conceptual design, design, and creative implementation strategies.
- Transit Speed and Reliability Planning and Design
  - o Includes planning, conceptual design, design, outreach, and implementation strategies
- Enterprise Systems Planning
- Transit Procurement Support
- Transit Program Planning

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

18%

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

Competitive process

**For New contracts**

**Term of initial contract:** 1/15/2021 - 1/14/2024

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:** \$1,750,000.00

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**