



Legislation Text

File #: 18-0221, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 02-27-18

**Requesting Agency:** Denver Sheriff and Denver Human Services  
**Division:**

- **Name:** Paige Cheney, Associate Buyer
- **Phone:** (720) 913-8156
- **Email:** paige.cheney@denvergov.org

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed amended Master Purchase Order between the City and County of Denver and Southern Foods Group, LLC for the purchase of dairy goods.**

Adds \$1 million to the master purchase order with Southern Foods Group, doing business as Meadow Gold Dairies, for a new contract total of \$1,750,000 for dairy products for inmates at the County Jail, the Denver Detention Center and emergency use by Denver Department of Human Services (0309A0216). The last regularly scheduled Council meeting within the 30-day review period is on 4-16-18. The Committee approved filing this resolution at its meeting on 3-14-18.

**Affected Council District(s) or citywide?**

**Contract Control Number:** 0309A0216

**Vendor/Contractor Name (including any "DBA"):** Southern Foods Group, doing business as Meadow Gold Dairies

**Type and Scope of services to be performed:**

After analyzing the spend and usage trends on this Master Purchase Order agreement, we are requesting an increase to the allowable spend amount for the remaining life of the agreement

from the current amount of \$750,000.00, to a newly requested amount of \$1,750,000.00.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract? One year**

**What is the length of the extension/renewal? One year**

**What is the revised total term of the contract? Two years**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

\$1,000,000

**What is the value of the proposed change? \$750,000**

**What is the new/revised total value including change? \$1,750,000**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**