



Legislation Text

File #: 22-0221, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted: 2/14/22**

**Requesting Agency: DEN**  
**Division:**

**Subject Matter Expert Name: Carolina Flores**

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**Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Lease Agreement between the City and County of Denver and Prospect International Airport Services, Inc. concerning leasing breakroom and office space to support wheelchair service for the traveling public at Denver International Airport.**

Approves a lease agreement with Prospect International Airport Services, Inc. for rates and charges and for 3 years, with two 1 year renewal options, for lease of breakroom/warming space in the main terminal and office space on Concourses A and C to support wheelchair service provision for the traveling public at Denver International Airport in Council District 11 (202158954). The last regularly scheduled Council meeting within the 30-day review period is on 3-29-22. The Committee approved filing this item at its meeting on 2-23-22.

**Affected Council District(s) or citywide? District 11**

**Contract Control Number: 202158954**

**Vendor/Contractor Name (including any "DBA"):** Prospect International Airport Services, Inc.

**Type and Scope of services to be performed:**  
**Purpose and Use of Agreement(s)**

This contract is a lease agreement between Denver International Airport (DEN) and Prospect International Air Services, Inc., to secure support space for Prospect on Concourses A, C, and the terminal. Prospect International Air Services, Inc. provides wheelchair services for Southwest Airlines at Denver International Airport.

**Contract(s) Description**

Prospect International Air Services, Inc., Lease Agreement, three years with two one-year options subject to contract liability based on current rates and charges.

**Location (if applicable): DEN - Terminal and Concourses A & C**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): N/A**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment? New**

**Was this contractor selected by competitive process or sole source? Lease agreement - no bid**

**For New contracts**

**Term of initial contract:** DOE + 3 years, with 2 optional 1-year extensions.

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)? Two optionals**

**Term of any renewals (i.e. 1 year each): 1 year each**

**Cost of initial contract term: Rates and Charges**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**