



Legislation Text

File #: 19-1113, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 10-14-19

Requesting Agency: Denver International Airport
Division:

Subject Matter Expert Name:

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Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Contract between the City and County of Denver and Cintas Corporation No. 2 concerning a uniform rental and purchase program at Denver International Airport.

Approves a contract with Cintas for \$4,000,000 and for three years to provide a unified branded uniform rental and purchase program for Denver International Airport (201948103-00). The last regularly scheduled Council meeting within the 30-day review period is on 11-25-19. The Committee approved filing this item at its meeting on 10-23-19.

Affected Council District(s) or citywide? Council District 11

Contract Control Number: 201948103-00

Vendor/Contractor Name (including any "DBA"): Cintas

Type and Scope of services to be performed:

Currently DEN has various contracts and purchase agreements to provide uniform and branded items to workers. It is DENs desire to have a comprehensive strategy with a single contracted vendor for uniform designs for all uniformed workers. DEN is seeking a uniform company with experience in design, production, sales, rental, and full-service maintenance services to include

rental, repairs, laundering and inventory management. The supplier will provide a blend of off the shelf and custom uniform design services to create a family of DEN brand inspired uniforms for all DEN uniformed employee workgroups. The scope of services will include approximately 15 different uniform designs for the various work groups around DEN. DEN has an agreement today with a vendor to provide rental garments to the Airport Infrastructure Management division. In additional divisions such as Customer Service, Volunteer Programs, and Airport Operations, allocate budget to purchase DEN branded clothing items for each of their work groups with various suppliers. This contract would centralize all branded clothing items into a single vendor, providing consistent branding, quality of craftsmanship, and ease of procurement and inventory management. Funding for this contract will come from the reallocation of each divisions uniform and clothing spending budgets combined as the new vendor would provide a "one shop" solution for all work groups.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

Purchasing cooperative

For New contracts

Term of initial contract: three years

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term: \$4,000,000

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)