



Legislation Text

File #: 17-0340, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 03-13-17

Requesting Agency: Clerk & Recorder
Division:

- **Name:** Amber McReynolds
- **Phone:** 720-865-4850
- **Email:** Amber.Mcreynolds@denvergov.org

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A bill for an ordinance authorizing the purchase of capital equipment from the General Fund.

Approves a \$93,950 capital equipment purchase of a mobile voter service and polling center from SIDI Spaces, LLC to increase access to voter registration services and polling centers for Denver citizens particularly at peak times. The Committee approved filing this bill by consent on 3-21-17.

Affected Council District(s) or citywide? Citywide

Contract Control Number:

Vendor/Contractor Name (including any "DBA"): SIDI Spaces, LLC

Type and Scope of services to be performed: The resolution would authorize the purchase of a mobile voter service and polling center (VSPC), which will be used to provide voter registration, information, and polling services during election years. The VSPC will cost \$93,950 and will free up capacity of voter service and polling centers throughout the city while also providing services in high-need areas. The mobile center is purchased in the form of a trailer that can be easily transported, and expands into a bright, open mobile building.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term: \$93,950

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)