



Legislation Text

File #: 17-1172, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 10-24-17

**Requesting Agency:** Denver International Airport  
**Division:**

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**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Agreement, between the City and County of Denver and SAS Services Group, Inc., concerning office space at Denver International Airport.**

Approves a five-year lease agreement with SAS Services Group, Inc. in the amount of \$16,596 in annual revenue for office space on the main terminal to support wheelchair services for multiple airlines at Denver International Airport (201736130). The last regularly scheduled Council meeting within the 30-day review period is on 12-4-17. The Committee approved filing this resolution by consent on 11-1-17.

**Affected Council District(s) or citywide?**

**Contract Control Number:** 201736130

**Vendor/Contractor Name (including any "DBA"):** SAS Services Group, Inc

**Type and Scope of services to be performed:**

This is a request for a revenue agreement for an office space lease by SAS Services Group at Denver International Airport. SAS Services Group will lease office space from DEN on Level 6 of the Main Terminal within MOD 1 East for a 5-year period with a rate of \$16,596 in annual rent to DEN. SAS Services Group provides wheelchair services to various airlines at DEN.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

**For New contracts**

**Term of initial contract:** Five years

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:** \$16,596 annual revenue

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**