



Legislation Text

File #: 23-0231, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted: 3-13-2023**

**Requesting Agency: Climate Action, Sustainability and Resiliency  
Division:**

**Subject Matter Expert Name: Shannon Jahn  
Email Address: Shannon.Jahn@denvergov.org  
Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Amendatory Agreement between the City and County of Denver and IFMA Foundation to continue apprentice training with Denver employers for green jobs.**

Amends a contract with the IFMA Foundation by adding \$194,593 for a new total of \$644,593 to continue apprentice training with Denver employers for green jobs by increasing trainee wages and adding another cohort to the program, citywide. No change to contract duration (CASR-202160930-01/202366885-01). The last regularly scheduled Council meeting within the 30-day review period is on 4-17-2023. The Committee approved filing this item at its meeting on 3-15-2023.

**Affected Council District(s) or citywide? Citywide**

**Contract Control Number:** CASR-202366885-01\_202160930-01

**Vendor/Contractor Name (including any "DBA"):** IFMA Foundation

**Type and Scope of services to be performed:**

International Facilities Management Association (IFMA FOUNDATION) is a non-profit that, in collaboration with Goodwill of Colorado, provides a paid Sustainability Facility Management Pre-Apprentice training that leads participants towards registered apprenticeship/employment opportunities with major employers in the IFMA Denver Chapter.

The original RFP and contract were under \$500K however, due to initial success of the program in year 1 and a revamped recruitment strategy to work directly with Denver employers to upskill incumbent and transitioning workers, additional budget is needed to add a fourth cohort in year 3 of the project and provide a livable wage to trainees (proposed increase from \$15/hr to \$20/hr). The amendment adds \$194,593 to this contract to train 29 additional individuals at an increased stipend of \$20/hour, add an apprenticeship coach to eliminate barriers to completion, and pay for additional staff and program expense resulting from increasing participation.

**Scope of work:** International Facilities Management Association (IFMA FOUNDATION) is a non-profit that, in collaboration with Goodwill of Colorado provides a paid Sustainability Facility Management Pre-Apprentice training that leads participants towards registered apprenticeship/employment opportunities with major employers in the IFMA Denver Chapter. The amendment adds \$194,593 to this contract to train an 29 additional individuals at an increased stipend of \$20/hour, add an apprenticeship coach to eliminate barriers to completion, and pay for additional staff and program expense resulting from increasing participation.

December 1, 2021 - December 1, 2024

- Task 1. Outreach and Recruitment - \$87,094
- Task 2. Wrap Around Services - \$57,094
- Task 3-4. Green Building and Clean Energy Training Modules - \$98,700
- Task 5-8. Work-based Learning, Upskilling, Pre-apprenticeship Training & Stipends - \$80,025
- Task 9. Placement and Retention Services - \$23,296
- Task 10. Program Oversight - \$166,422

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):** N/A

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

Amendment

**Was this contractor selected by competitive process or sole source?**

**Competitive**

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

price

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

*If cost changing*

**What was the original value of the entire contract prior to this proposed change?**

**\$450,000.00**

**What is the value of the proposed change?**

**\$194,593.00**

**What is the new/revised total value including change?**

**\$644,593.00**

*If terms changing*

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**