



Legislation Text

File #: 22-0392, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted: 4/4/22**

**Requesting Agency: CASR**  
**Division:**

**Subject Matter Expert Name: Mike Salisbury**

**Email Address:** [mike.salisbury@denvergov.org](mailto:mike.salisbury@denvergov.org) <<mailto:mike.salisbury@denvergov.org>>

**Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Agreement between the City and County of Denver and Montbello Organizing Committee to provide sustainable transportation services, including electric shuttle, e-bikes and charging station to the Montbello community.**

Approves a contract with Montbello Organizing Committee for \$828,904 and through 3-31-2025 to provide sustainable transportation services, including electric shuttle, e-bikes, and charging station, to the Montbello community in Council Districts 8 and 11 (CASR 202262111). The last regularly scheduled Council meeting within the 30-day review period is on 5-16-22. The Committee approved filing this item at its meeting on 4-13-22. Pursuant to Council Rule 3.7, Councilmember Hinds called out this item at the 4-25-22 meeting for a one-week postponement to 5-2-22.

**Affected Council District(s) or citywide? Districts 8 & 11**

**Contract Control Number: CASR 202262111**

**Vendor/Contractor Name (including any "DBA"): Montbello Organizing Committee**

**Type and Scope of services to be performed:**

This is an expenditure contract for Montbello Organizing Committee to provide sustainable transportation options to community-based organizations and the residents of Montbello.

In 2021, CASR conducted a Community Based Needs Assessment in the Montbello neighborhood, engaging with community members, community leaders and community-based organizations engaged with Montbello residents. This assessment identified barriers that neighborhood residents face around their transportation options and also identified potential solutions that would help improve mobility in the neighborhood using electrified transportation options. Following the assessment, CASR issued an RFP focused on supporting the provision of electrified mobility options in Montbello and MOC responded with a successful proposal. Thirty-eight percent of the contract value (\$312,669) will support the capital investments (electric shuttle, e-bikes, charging station) needed to stand up these projects, while the balance of the contract will support MOC's work to implement these projects over the term of the contract.

Montbello Organizing Committee (MOC) will purchase a community electric van, install a commercial Level II electric charging station for the participating Community Based Organizations and public use, and establish an electric bicycle library in the Montbello community. MOC will provide education and training for contractors, participating CBOs, residents, and others to ensure safe operation of the electric van, charging station, and electric bikes. MOC will also provide data on the electric van, charging station, and electric bikes usage to CASR.

**Location (if applicable): Montbello**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): N/A**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment? New**

**Was this contractor selected by competitive process or sole source? Competitive**

**For New contracts**

**Term of initial contract:**

April 1, 2022 through March 31, 2025

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term: \$828,904**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**