File #: 22-0042, **Version:** 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 1-9-22

Requesting Agency: Technology Services
       Division:

Subject Matter Expert Name:

Name: Joe Saporito
Email: joseph.saporito@denvergov.org

Item Title & Description:
(Do not delete the following instructions)
*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Second Amendatory Agreement between the City and County of Denver and TargetSolutions Learning, LLC to revise the statement of work, extend the term, increase the maximum contract amount, and to amend provisions for continual use and support of the learning management and fire prevention software supporting the Denver Fire Department.

Amends a contract with TargetSolutions Learning, LLC by adding $695,338.25 for a new total of $1,174,758.25 and five years for a new end date of 12-31-26 for continual use and support of the learning management and fire prevention software supporting the Denver Fire Department (TECHS-202161523). The last regularly scheduled Council meeting within the 30-day review period is on 2-28-22. The Committee approved filing this item at its meeting on 1-18-22.

Affected Council District(s) or citywide? Citywide

Contract Control Number: TECHS-202161523

Vendor/Contractor Name (including any "DBA"): TargetSolutions Learning, LLC

Type and Scope of services to be performed:
The Purchasing Department, on behalf of the Technology Services and the Denver Fire Department (DFD) facilitated a solicitation for the purchase of a Learning Management System (LMS). TargetSolutions was awarded and DFD has incorporated that system to improve upon their current learning based processes. The LMS supports improved business processes through process automation, electronic support of information presentation, and information with regards to eliminating manual efforts and redundant paper based efforts. The LMS is a training solution built with unique features and functionality to fit DFD's critical training needs. It provides one place for all training needs - from assigning, tracking and reporting on course completions, to tracking license and credential requirements, to identifying employee skill gaps. The LMS makes it easier to build a culture of training, safety, and compliance.

DFD uses the LMS to test, certify, and license all installers for multiple disciplines such as: Fire Alarm, Sprinkler, Extinguisher, Fire Pumps, Mass Notification, Health Care Coordinator, Elevator/Conveyance, Venue, Evacuation, Central Station Monitoring, Central Station Runner, Multifamily Certified Inspector, Fire Watch Coordinator and Fire Safety Administrator certification programs.

This LMS is integral to the training, certification and licensing needed by DFD. As part of the City's use of the LMS software, the City pays an annual fee for licensing and software support and maintenance. Software support and maintenance services include remote troubleshooting and support provided via the telephone and online channels, as well as installation assistance and basic usability assistance. Software support services may also include new product installation services, installation of product updates, migrations for major releases of software and other types of proactive or reactive on-site services, future minor versions or future major releases of software. These support services are employed to ensure the application is functioning at its maximum capacity.

This amendment will allow DFD to continue with the use of the LMS software.
Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?
Competitive process
For New contracts
Term of initial contract:

Options for Renewal:
      How many renewals (i.e. up to 2 renewals)?
      Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:
Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing
What was the length of the term of the original contract?
12/1/2016 - 12/31/2021
What is the length of the extension/renewal?
5 years
What is the revised total term of the contract?
12/1/2016 - 12/31/2026
If cost changing
What was the original value of the entire contract prior to this proposed change?
$479,420
What is the value of the proposed change?
$695,338.25
What is the new/revised total value including change?
$1,174,758.25
If terms changing
Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)