



Legislation Text

File #: 24-0024, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 1-15-2024

**Requesting Agency: Parks and Recreation
Division:**

**Subject Matter Expert Name: Christina Buster
Email Address: Christina.buster@denvergov.org
Phone Number:**

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed master purchase order with Edmundson, Inc., doing business as Arbor Valley Nursery, for the purchase of balled, burlap, and container trees for Denver Parks and Recreation Forestry Division, citywide.

Approves a master purchase order with Edmundson Inc., operating as Arbor Valley Nursery for \$2,000,000 and a term of 3 years with two optional 1-year renewals with an end date of 12-31-2028 for the purchase of balled, burlap, and container trees for Denver Parks and Recreation Forestry Division, citywide. SC-00008826. The last regularly scheduled Council meeting within the 30-day review period is on 2-26-2024. The Committee approved filing this item at its meeting on 1-16-2024.

**Affected Council District(s) or citywide?
citywide**

**Contract Control Number:
SC-00008826**

**Vendor/Contractor Name (including any "DBA"):
Edmundson Inc., dba Arbor Valley Nursery
Type and Scope of services to be performed:**

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

N/A

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

new

Was this contractor selected by competitive process or sole source?

Competitive process

For New contracts

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$ 2,000,000.00	\$0	\$ 2,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
01/04/2024 - 12/31/2026	Possible additional 2 years	12/31/2028