



Legislation Text

File #: 23-0041, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 1-17-2023

**Requesting Agency: Department of Housing Stability
Division:**

**Subject Matter Expert Name: Becca Channell
Email Address: Becca.Channell@denvergov.org
Phone Number:**

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Subaward Agreement between the City and County of Denver and Northeast Denver Housing Center, Inc. to administer the Emergency Rental Assistance Program to eligible households that are unable to pay rent during or due to the COVID-19 pandemic, citywide.

Approves an agreement with Northeast Denver Housing Center, Inc. for \$2,175,000 and through 12-31-2023 to administer the Emergency Rental Assistance Program (ERAP) to eligible households earning up to 80% of the area median income that are unable to pay rent during or due to the COVID-19 pandemic, citywide (HOST- 202266078). The last regularly scheduled Council meeting within the 30-day review period is on 2-21-2023. The Committee approved filing this item at its meeting on 1-18-2023.

Affected Council District(s) or citywide? Citywide

Contract Control Number: HOST- 202266078

Vendor/Contractor Name (including any "DBA"): Northeast Denver Housing Center, Inc.

Type and Scope of services to be performed:

These funds will be provided to Northeast Denver Housing Center, Inc. to be utilized for administration of the Emergency Rental Assistance Program (ERAP). The aggregate amount of financial assistance an eligible household may receive under ERA2, when combined with financial assistance under ERA1, must not exceed 18 months. The program is designed to help residents avoid an eviction and maintain housing stability by assisting low- and moderate-income residents (80% area median income and below) who are experiencing a financial hardship during or due to COVID-19.

Location (if applicable): Citywide

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

N/A

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

New

Was this contractor selected by competitive process or sole source?

Competitive

For New contracts

Term of initial contract:

1-1-2023 - 12-31-2023

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

\$2,175,000

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)