



Legislation Text

File #: 17-1138, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 10-10-17

**Requesting Agency:** Arts & Venues  
**Division:**

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**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Seventh Amendatory Agreement between the City and County of Denver and SMG to extend the term and provide additional compensation for stagehand staffing and payroll services.**

Amends a contract with SMG by adding \$20 million for a new contract total in the amount of \$63 million and to add three years for a new end date of 12-31-20, for professional payroll and human resource services for stagehands in all Denver Arts & Venues facilities citywide (CE93004-07). The last regularly scheduled Council meeting within the 30-day review period is on 11-27-17. The Committee approved filing this resolution at its meeting on 10-25-17.

**Affected Council District(s) or citywide?** Citywide

**Contract Control Number:** CE93004-07

**Vendor/Contractor Name (including any "DBA"):** SMG

**Type and Scope of services to be performed:**

The SMG Stagehand payroll contract (CE93004) is a professional services contract to provide payroll and HR services for IATSE Local #7 stagehands in all Denver Arts & Venues facilities. Depending on the amount of activity in the venues, the contract provider incurs \$5.5M-\$6.5M in

stagehand payroll expenditures per year, which are reimbursed by the agency. Denver Arts & Venues in turn invoices customers who use the stagehands for events in the venues and is reimbursed by those customers. This is largely a pass-through expenditure for the agency. Denver Arts & Venues effected the third and final three-year extension. As a result of this request, the capacity of this contract will need to increase by \$20,000,000.00 to cover the new 3-year term of expenses. There is no effect on the General Fund.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

01-01-09 - 12-31-17

**What is the length of the extension/renewal?**

Three years

**What is the revised total term of the contract?**

01-01-09 - 12-31-20

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

\$43,000,000

**What is the value of the proposed change?**

\$20,000,000

**What is the new/revised total value including change?**

\$63,000,000

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**