



Legislation Text

File #: 20-0351, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 4-10-20

Requesting Agency: Finance
Division:

Subject Matter Expert Name:

Name:	April Hansen
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Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving the proposed purchase by the City and County of Denver including DEN of insurance policies through Willis Towers Watson Midwest, Inc. Arthur J. Gallagher Risk Management Services, Inc. Huntington T Block Insurance Agency, Inc. and Marsh USA, Inc. in an amount not to exceed \$7,174,414.

Authorizes the annual renewal of the City's property and liability insurance policies renewing 05-01-20 with a total premium for all policies not to exceed \$7,174 414 (Willis - FINAN-201952931; Arthur J. Gallagher - FINAN-201952884; Huntington T. Block - FINAN-201952835; Marsh USA -FINAN-202053304). The last regularly scheduled Council meeting within the 30-day review period is on 5-18-20. The Committee approved filing this item at its meeting on 4-21-20.

Affected Council District(s) or citywide? Citywide

Contract Control Number: Willis - FINAN-201952931; Arthur J. Gallagher - FINAN-201952884; Huntington T. Block - FINAN-201952835; Marsh USA -FINAN-202053304

Vendor/Contractor Name (including any "DBA"): Willis, Arthur J. Gallagher, Huntington T.

Block, Marsh USA

Type and Scope of services to be performed:

A resolution request to approve expending \$7,174,414 for renewal of the City's (including DEN) property and liability insurance coverages renewing May 1, 2020

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

Competitive process

For New contracts

Term of initial contract: One year

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term: not to exceed, \$ 7,174,414

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different

way of doing business etc.)