



Legislation Text

File #: 21-0011, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 12-28-20

Requesting Agency: Finance
Division:

Subject Matter Expert Name:

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Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Lease Agreement between the City and County of Denver and Southwest Improvement Council, Inc. for property located at 1000 South Lowell Boulevard.

Approves a lease agreement with the Southwest Improvement Council, Inc. for \$20 and for two years to lease a portion of 1000 South Lowell Boulevard to be used as a community center in Council District 3 (FINAN-201952617-00). The last regularly scheduled Council meeting within the 30-day review period is on 2-16-21. The Committee approved filing this item at its meeting on 1-12-21.

Affected Council District(s) or citywide? Council District 3

Contract Control Number: FINAN-201952617-00

Vendor/Contractor Name (including any "DBA"): Southwest Improvement Council, Inc.

Type and Scope of services to be performed:

Southwest Improvement Council ("SWIC"), housed in the Westwood Community Center at 1000 S. Lowell Blvd, provides programs and services to the local community including a food bank, packaged meals for seniors, and housing counseling and classes, focusing on underserved

populations including the elderly.

SWIC has operated at this location since 1993; its prior lease has expired. At the end of this lease term on December 31, 2021, Real Estate plans to undertake an RFP process to provide an opportunity for community-based service providers to lease and operate the space. SWIC may be a bidder in this process, as well as complementary or competing organizations.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts

Term of initial contract: 2 years

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term: \$20

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)