



Legislation Text

File #: 21-0919, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 8-9-21

**Requesting Agency:** Parks and Recreation  
**Division:**

**Subject Matter Expert Name:**

Name:	Jesus Orrantia
Email:	Jesus.Orrantia@denvergov.org

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed On-Call Project Management Services Agreement between the City and County of Denver and Em Dub Design, LLC for on-call project management services.**

Approves a contract with Em Dub Design, LLC for \$1 million and for three years for on-call project management services including design oversight, design and construction services procurement, construction inspection services and project implementation oversight, for City parks and recreation infrastructure (Parks-202159113). The last regularly scheduled Council meeting within the 30-day review period is on 9-20-21. The Committee approved filing this item at its meeting on 8-17-21.

**Affected Council District(s) or citywide?** Citywide

**Contract Control Number:** Parks-202159113

**Vendor/Contractor Name (including any "DBA"):** Em Dub Design LLC

**Type and Scope of services to be performed:**

On-call project management services will include accessibility reviews, design estimating, design

oversight, design and construction services procurement, construction inspection services and project implementation oversight. Additionally, the consultant shall be responsible for facilitating communications between DPR and all team members, stakeholders, and other interested parties.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

30% SBE

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

Competitive process

**For New contracts**

**Term of initial contract:** Effective Date +3 years

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:** \$1,000,000

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**