



Legislation Text

File #: 18-0148, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 02-06-18

**Requesting Agency:** Denver International Airport  
**Division:**

- **Name:** Rachel Marion
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**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Agreement between the City and County of Denver and DAL Global Services, LLC concerning office space on Concourse C at Denver International Airport.**

Approves a five-year lease agreement with DAL Global Services, LLC in the amount of \$20,000 annually for approximately 119 square feet of office space on Concourse C to support their ground handling services for Alaska Airlines at Denver International Airport (201736832). The last regularly scheduled Council meeting within the 30-day review period is on 3-19-18. The Committee approved filing this resolution by consent on 2-14-18.

**Affected Council District(s) or citywide?** CD 11

**Contract Control Number:** 201736832

**Vendor/Contractor Name (including any "DBA"):** DAL Global Services, LLC

**Type and Scope of services to be performed:**

This Agreement will run for a 5-year period, ending 12/31/2022. DAL Global Services provides ground handling services to Alaska Airlines at DEN. Their office is located within concourse C.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

**For New contracts**

**Term of initial contract:** Five years

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:** \$20,000 annually

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**