



Legislation Text

File #: 19-0292, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 3-19-19

Requesting Agency: Denver International Airport
Division:

Subject Matter Expert Name:

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Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed first Amendment between the City and County of Denver and Baggage Airline Guest Services, Inc. concerning remote airline check-in services at Denver International Airport.

Amends a contract with Baggage Airline Guest Services Inc. by adding \$1,033,387 for a new total of \$1,333,837 and ten months for a new end date of 2-29-20 for remote airline check-in services at Denver International Airport (201845436-01). The last regularly scheduled Council meeting within the 30-day review period is on 4-29-19. The Committee approved filing this item at its meeting on 3-27-19.

Affected Council District(s) or citywide?

Contract Control Number: 201845436-01

Vendor/Contractor Name (including any "DBA"): Baggage Airline Guest Services Inc.

Type and Scope of services to be performed:

DEN Remote Airline Check-in Program Service for the DEN shuttle lots and a potential third location will continue to include, but not be limited to the following;

BAGS, Inc., will extend the program for the remote baggage check and passenger check-in in DEN's shuttle lots and possibly other locations. DEN baggage handling service takes the hassle out of baggage carrying and transfer at the DEN shuttle lots, thereby enhancing the customer experience at pick-up and drop-off.

To date, the program successes have called for an extension in the hours of operation and for the need to exercise the 8-month extension. DEN is requesting an additional 2 months beyond the 8-month extension to allow enough time for the completion of a competitive RFP that will combine both existing contracts, 201629746 and 201845436. Therefore, this amendment is extending the current BAGS, Inc., term to 1 year and 4 months with a maximum contract liability of \$ 1,333,837.00 (the original contract term was 6 months with an optional 8-month extension and a maximum contract liability of \$300,000.00). An analysis of operations, via collected usage data, will continue for future planning purposes.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

Sole Source

This is a professional preference contract amendment that utilizes proprietary software. Currently BAGS, Inc., is the only service provider that has created a proprietary software with the capability of interfacing with multiple airlines. Based on professional judgment, as a preference to meet the program's demand, intent, and projected term, which will not extend beyond three (3) years, DEN has decided to continue to utilize BAGS, Inc., to provide the remote airline check-in services for the duration of the term extension. BAGS, Inc., is the only provider with the capability of providing remote airline passenger Check-In Services through a common-use kiosk for multiple airlines. Currently BAGS, Inc., is the only service provider that has created a proprietary software with the capability of interfacing with multiple airlines. Although there is not a prohibition on other Remote Baggage Check-In Service providers securing Transportation Security Administration (TSA) approval and certification of delivery routes, delivery systems, and ground security coordinators, BAGS, Inc., is the only service provider that has already met these requirements at DEN. For any other service provider to meet these requirements, it would require at least 4 to 6 months of ramp up time before services could be implemented. Therefore, it is in the City's best interest to continue to utilize BAGS, Inc., for the duration of the 10-month extension since no other service provider has the same capacity to these services by the end of the current term of the pilot program.

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

Six months

What is the length of the extension/renewal?

Ten months

What is the revised total term of the contract?

Sixteen months

If cost changing

What was the original value of the entire contract prior to this proposed change?

\$300,000.00

What is the value of the proposed change?

\$1,033,387.00

What is the new/revised total value including change?

\$1,333,837.00

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)