



Legislation Text

File #: 19-0525, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 5-20-19

**Requesting Agency:** Denver International Airport  
**Division:**

**Subject Matter Expert Name:**

Name:	Angela Casias
Email:	Angela.Casias@flydenver.com

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Agreement between the City and County of Denver and Ricondo & Associates, Inc. concerning on-call planning services at Denver International Airport.**

Approves a contract with Ricondo & Associates, Inc for \$1,375,000 and for three years with two additional one-year options to extend, for on-call planning services related to airport and aviation planning, including airport master planning, terminal development related studies, airport landside planning, airfield and systems-related capacity studies at Denver International Airport (201846502). The last regularly scheduled Council meeting within the 30-day review period is on 6-24-19. The Committee approved filing this item at its meeting on 5-29-19.

**Affected Council District(s) or citywide?** Council District 11

**Contract Control Number:** 201846502

**Vendor/Contractor Name (including any "DBA"):** Ricondo & Associates, Inc.

**Type and Scope of services to be performed:**

The consultant will provide services related to airport, aviation and transportation planning as requested by the project manager and approved by separate task authorization(s). Such services may include, but not limited to: master planning forecasting; alternative studies and related analyses; BCA's; airfield capacity studies; terminal related studies; roadway, traffic and transit analyses, concepts and plans; vehicular parking and transit-oriented land uses. Such services may also include preparation of briefings, papers, presentations and documents related to airport planning projects and grants, comments on draft regulations, document research, coordination and outreach with regulatory agencies, other interested parties and the public.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

7%

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

**For New contracts**

**Term of initial contract:** 3 years

**Options for Renewal:** 2 one-year extension options

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:** \$1,375,000

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**