



Legislation Text

File #: 17-1445, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 12-12-17

**Requesting Agency:** Office of the National Western Center  
**Division:**

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**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Amendatory Agreement between the City and County of Denver and Triunity Engineering & Management, Inc. to add additional funds.**

Approving a proposed Amendatory Agreement between the City and County of Denver and Triunity Engineering and Management, Inc. to add additional funds.

Amends an on-call contract with Triunity Engineering and Management, Inc. by adding \$450,000 for a new total amount not to exceed \$900,000 for project reporting activities and related services for the Office of the National Western Center (NWCO) and the North Denver Cornerstone Collaborative (NDCC) including Regional Tourism Act (RTA) reporting, Framework Agreement reporting, and NDCC capital projects tracking in Council District 9 (FINAN-201631263). The last regularly scheduled Council meeting within the 30-day review period is on 1-22-18. The Committee approved filing this resolution by consent on 12-19-17.

**Affected Council District(s) or citywide?** Council District 7

**Contract Control Number:** FINAN-201631263

**Vendor/Contractor Name (including any "DBA"):** Triunity Engineering and Management, Inc

**Type and Scope of services to be performed:** Triunity Engineering & Management, Inc. provides professional project reporting activities and related services for the Office of the National Western Center (NWCO) and the North Denver Cornerstone Collaborative (NDCC), including Regional Tourism Act (RTA) reporting, Framework Agreement reporting and NDCC capital projects tracking. A preliminary contract with a \$450,000 placeholder was initiated in November 2016 for Triunity to understand reporting requirements, recommend best practices and build reporting templates. Triunity and the project reporting structure were introduced at the March 21, 2017 NWCO/NDCC update to LUTI. With a scope of work defined, NWCO and NDCC are now asking City Council to approve a contract amendment to allow Triunity to continue to execute the refined project reporting plan by increasing the maximum amount for the task-order contract to \$900,000 (not to exceed).

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract? \$450,000**

**What is the length of the extension/renewal? \$450,000**

**What is the revised total term of the contract? \$900,000**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**