



Legislation Text

File #: 20-0044, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 1-6-20

**Requesting Agency:** Department of Housing Stability  
**Division:**

**Subject Matter Expert Name:**

Name: Jon Luper
Email: Jon.Luper@denvergov.org

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Second Amendatory Agreement between the City and County of Denver and Volunteers of America Colorado Branch for to provide emergency short-term shelter.**

Amends a contract with Volunteers of America Colorado Branch (VOA) by adding \$547,500 for a new total of \$1,553,700 and one year for a new end date of 12-31-20 to provide emergency short-term shelter for individuals and families through the City's motel voucher program (SOCSV-2018-39578-02; SOCSV-201952821-02). The last regularly scheduled Council meeting within the 30-day review period is on 2-18-20. The Committee approved filing this item at its meeting on 1-15-20.

**Affected Council District(s) or citywide?** Citywide

**Contract Control Number:** SOCSV-2018-39578-02, SOCSV-201952821-02 Jaggaer

**Vendor/Contractor Name (including any "DBA"):** Volunteers of America Colorado Branch

**Type and Scope of services to be performed:**

Authorizes a second amendment to the contract with Volunteers of America Colorado Branch

(VOA), through contract control number SOCSV-2018-39578-02, SOCSV-201952821-02 Jaggaer to add \$547,500 for a new contract total of \$1,553,700 and to extend the term by twelve (12) months.

VOA provides emergency short-term shelter for individuals and families, including when the City's emergency shelter beds are full through the City's motel voucher program.

The voucher program will continue to administered at DHS with no changes to the client facing operations, HOST will manage the contract with VOA starting in January 2020.

There is capacity for 30 rooms per night and the average length of stay is 60 days or less.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

Competitive process

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

One year

**What is the length of the extension/renewal?**

One year

**What is the revised total term of the contract?**

Two years

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

\$1,006,200

**What is the value of the proposed change?**

\$547,500

**What is the new/revised total value including change?**

\$1,553,700

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**