



Legislation Text

File #: 22-0252, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 2/22/22

**Requesting Agency: HOST
Division:**

**Subject Matter Expert Name: Jack Wylie
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Phone Number:**

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Amendatory Agreement between the City and County of Denver and Bayaud Enterprises, Inc. to fund the staffing of emergency stand-up shelters as needed.

Amends a contract with Bayaud Enterprises, Inc. by adding \$590,000 for a new contract total of \$990,000 to fund the staffing of emergency stand-up shelters as needed citywide. No change to contract duration (HOST-202261989-01). The last regularly scheduled Council meeting within the 30-day review period is on 4-4-22. The Committee approved filing this item at its meeting on 3-2-22.

Affected Council District(s) or citywide? Citywide

Contract Control Number: HOST-202261989-01

Vendor/Contractor Name (including any "DBA"): Bayaud Enterprises, Inc.

Type and Scope of services to be performed:

This contract provides emergency shelter operations support, as needed, for persons experiencing homelessness. Services may include 24/7 operations during inclement weather events, emergencies and COVID-related, as-needed, shelter operation response. The scope of services includes, but are not limited to providing staff, setting up the site to meet operational needs, certified fire-watch, janitorial, laundry and food services.

Scope of work:

Emergency Shelter Operations Support:

- Bayaud Enterprises, Inc. (BEI) will participate in emergency shelter operations support as directed by HOST, which may include 24/7 around the clock operations. HOST will provide a minimum of 24-hour notice, but as much notice as is feasible.
- BEI staffing will be eligible for Hazard Pay if called on to operate a COVID shelter which will be a 24/7 operation for up to 90 days.
- BEI staffing may include set up, shelter staff, shelter lead, certified fire watch staff, tear down, and/or cleaning as directed by HOST.
- BEI staff duties may include securing doors, serving food, bed checks, bag and tag of personal items left by guests, distribution of personal laundry, cleaning of common areas, guest check in, and any other tasks needed to run facilities.
- BEI may be assigned other crisis response support duties as needed.
- BEI may supply shelter items as needed, including food for staff unable to leave shelter premises.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): N/A

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment? Amendment

Was this contractor selected by competitive process or sole source? Competitive NOFA

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)? Added contract capacity

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$400,000	\$590,000	\$990,000

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)