



Legislation Text

File #: 17-0881, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 08-01-17

**Requesting Agency:** Public Works  
**Division:**

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**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Surface Lots Parking Management Agreement by and between the City and County of Denver and SP Plus Corporation to provide professional parking management services for city owned public surface parking lots.**

Approves a revenue contract with SP Plus Corporation for \$4 million in revenue and \$920,000 in expenditures over three years for professional parking management services in the operation and maintenance of the Acme, Auraria, Bannock, Chestnut, North Elati, South Elati, and Firehouse surface parking lots to include: customer service, record keeping, revenue collection and depositing, event management, staffing and monthly financial reporting and analysis in various locations citywide (201734150). The last regularly scheduled Council meeting within the 30-day review period is on 9-18-17. The Committee approved filing this resolution by consent on 8-8-17.

**Affected Council District(s) or citywide?** Citywide

**Contract Control Number:** 201734150

**Vendor/Contractor Name (including any "DBA"):** SP Plus Corporation

**Type and Scope of services to be performed:** The Department of Public Works controls and operates certain public parking facilities for the City and County of Denver. The purpose of this request is to secure a qualified and responsive facility contractor to provide professional parking management services in the operation and maintenance of the Acme, Auraria, Bannock, Chestnut, N. Elati, S. Elati, and Firehouse surface parking lots (hereinafter "Lots" or individually as "Lot") and extend On-Call work at other City facilities, as needed. The City may award one or more contracts.

Professional parking management duties include, but are not limited to, the complete operation and maintenance of the city surface parking lots to include enforcement, customer service, record keeping, revenue collection and depositing, event management, staffing (including DPD traffic control), and monthly financial reporting and analysis. Additionally, facility management responsibilities also entail security services, janitorial services, accounts payable of all garage expenses, and maintaining all garage parking equipment and systems.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

**For New contracts**

**Term of initial contract:** Three years

**Options for Renewal:** one, two year extension

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:** Revenue of \$4 million over the three-year term with a total expenditure of \$920,000

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**