



Legislation Text

File #: 23-0189, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 2-27-2023

**Requesting Agency: Department of Housing Stability
Division:**

Subject Matter Expert Name: Midori Higa
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Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Contract between the City and County of Denver and The Salvation Army to provide intake assessment, short and long-term shelter services, and housing navigation services to families staying in non-congregate emergency shelter, citywide.

Approves a contract with The Salvation Army for \$3,762,300 and through 12-31-2023 to provide intake assessment, short and long-term shelter services, and housing navigation services to families staying in non-congregate emergency shelter, citywide (HOST-202366561). The last regularly scheduled Council meeting within the 30-day review period is on 4-24-2023. The Committee approved filing this item at its meeting on 3-1-2023.

Affected Council District(s) or citywide? Citywide

Contract Control Number: HOST-202366561

Vendor/Contractor Name (including any "DBA"): The Salvation Army

Type and Scope of services to be performed:

This funding will be used to support housing-focused case management and housing navigation for guests staying in the City's family non-congregate emergency shelter. Prior to this contract, formal housing-focused case management was not provided to families in

contract motels. This new program will be comprised of four components: 1) access point and intake analysis, 2) short-term shelter, 3) long-term shelter, and 4) housing navigation.

The Salvation Army will create an access point and intake team for all families seeking shelter or housing services. Staff will assess needs and determine whether rapid resolution and diversion or non-congregate shelter is the appropriate option for the household based on eligibility criteria. There will be both in-person and virtual access, and weekend and evening hours will be available for households who may not be able to access during normal business hours.

In addition to intake analysis, this contract will provide housing-focused case management, including conflict resolution, support with maintaining or increasing income/benefits, case planning, conducting needs assessments, housing navigation, assistance with obtaining vital documents, and additional direct client support, such as transportation assistance. Housing navigation will be available to households in both the short- and long-term programs.

Scope of work:

The access point and intake team that will serve as the front door to screen families before entering the shelter program. The team will determine if: 1) a family should receive rapid resolution assistance to divert them to more appropriate locations than the shelter system; 2) a family should be accepted into the short-term, intensive crisis stabilization program with a maximum stay of two weeks to provide necessary supports to help quickly resolve their episode of homelessness; or 3) a family should be accepted into the long-term shelter program with a maximum stay of 180 night, reserved for households in need of additional support and services in order to successfully exit to stable or permanent housing. The intention is for guests to be evenly split between the short- and long-term programs.

In addition to intake analysis, this contract will provide housing-focused case management, including conflict resolution, support with maintaining or increasing income/benefits, case planning, conducting needs assessments, housing navigation, assistance with obtaining vital documents, and additional direct client support, such as transportation assistance.

The Salvation Army will also be responsible for providing one meal a day to all guests in the family non-congregate emergency shelter.

We expect to serve 600 households in both the short- and long-term shelter program, 1,000 through the access and intake team, and 200 with rapid resolution or diversion services.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): N/A

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

New

Was this contractor selected by competitive process or sole source?

Competitive

For New contracts

Term of initial contract:

1 year, through 12-31-2023

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

\$3,762,300

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)