



Legislation Text

File #: 23-1947, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 12-18-2023

**Requesting Agency: DHS/GS
Division:**

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Phone Number:

Item Title & Description:

*(Do not delete the following instructions)
These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed amendment to purchase order with SNAP COLORADO LLC, to increase funding to continue purchasing meals for guests at the City's migrant shelters, citywide.

Amends a purchase order with Snap Colorado LLC from \$1,000,000 to \$1,400,000 with no change to the order length for purchase of meals for guests at the City's migrant shelters, citywide. PO-00132256. The last regularly scheduled Council meeting within the 30-day review period is on 1-22-2024. The Committee approved filing this item at its meeting on 12-20-2023.

Affected Council District(s) or citywide?
citywide

Contract Control Number:
PO-00132256

Vendor/Contractor Name (including any "DBA"):
Snap Colorado LLC

Type and Scope of services to be performed:
Meals for emergency shelters

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

N/A

Are WBE/MBE/DBE goals met (if applicable)?

N/A

Is the contract new/a renewal/extension or amendment?

Amendment

Was this contractor selected by competitive process or sole source?

Competitive process

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$1,000,000	\$400,000	\$1,400,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
3/31/2024	n/a	3/31/24