



Legislation Text

File #: 23-0892, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 7-3-2023

**Requesting Agency: Parks and Recreation
Division:**

Subject Matter Expert Name: Brenda Hannu, Bill Naunes
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Phone Number:

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed purchase order with Mechanical Products NSW LLC for specialized fans and duct work to complete upgrades at city recreation center HVAC systems for improved indoor air quality, citywide.

Approves a purchase order with Mechanical Products NSW LLC for \$731,478.00 in American Rescue Plan Act funds through 12-31-2023 for specialized fans and duct work to complete upgrades at city recreation center HVAC systems for improved indoor air quality, citywide (PO-00134251). The last regularly scheduled Council meeting within the 30-day review period is on 8-7-2023. The Committee approved filing this item at its meeting on 7-4-2023.

Affected Council District(s) or citywide? Citywide

Contract Control Number: PO-00134251

Vendor/Contractor Name (including any "DBA"): Mechanical Products NSW LLC

Type and Scope of services to be performed:

This is a Purchase Order for additional specialized equipment (fans and duct work) for the upgrade of all Recreation Center HVAC systems with UV-C Technology to meet Ultraviolet Germicidal irradiation (UVGI) CDC standards to reduce exposures to SARS-CoV

-2 as well as bacterial and fungal organisms. This purchase is using ARPA funds that need to be used by the end of the year.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): N/A

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

New

Was this contractor selected by competitive process or sole source?

Comp.

For New contracts

Term of initial contract:

Through 12/31/2023

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

\$731,478

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)