



Legislation Text

File #: 18-0231, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 02-27-18

**Requesting Agency:** Human Resources  
**Division:**

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**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Ninth Amendatory Agreement by and between the City and County of Denver and Sterling Infosystems, Inc., to extend the term and increase the maximum contract amount for talent acquisition background checks.**

Adds \$765,000 and three years to the contract with Sterling Infosystems, Inc. for a new total of \$1,664,900 through 12-31-20 for background check services for pre-employment screening, citywide (CSAHR 201310499-09). The last regularly scheduled Council meeting within the 30-day review period is on 4-9-18. The Committee approved filing this resolution by consent on 3-6-18.

**Affected Council District(s) or citywide?** Citywide

**Contract Control Number:** CSAHR 201310499-09

**Vendor/Contractor Name (including any "DBA"):** Sterling Infosystems, Inc

**Type and Scope of services to be performed:**

Sterling Infosystems Inc, contract amendment #9, 3-year contract extension, CSAHR 201310499-09, for background check services used by city agencies for pre-employment

screening, where orders are facilitated and processed by the Office of Human Resources.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

\$899,900

**What is the value of the proposed change?**

\$765,000

**What is the new/revised total value including change?**

\$1,664,900

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**