



Legislation Text

File #: 20-0850, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 8-14-20

Requesting Agency: Department of Housing Stability
Division:

Subject Matter Expert Name:

Name:	Jon Luper
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Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney’s Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Agreement between the City and County of Denver and Bayaud Enterprises, Inc. to provide additional shelter staffing, client transportation and meal delivery support for auxiliary shelters during the COVID-19 Pandemic.

Approves a contract with Bayaud Enterprises, Inc. for \$1,512,877 and through 12-31-20 to provide additional shelter staffing, client transportation and meal delivery support for auxiliary shelters during the COVID-19 Pandemic (HOST-202055551). The last regularly scheduled Council meeting within the 30-day review period is on 9-28-20. The Committee approved filing this item at its meeting on 8-26-20.

Affected Council District(s) or citywide? Citywide

Contract Control Number: HOST-202055551

Vendor/Contractor Name (including any "DBA"): Bayaud Enterprises, Inc.

Type and Scope of services to be performed:

Crisis Response Support

- Deliver bulk meals to crisis response locations per City scheduling and dispatch.
- Participate in emergency shelter operations support per City scheduling.
- Provide staff supervision to shelter attendant staff that provide support to primary shelter providers at The National Western Complex, Denver Coliseum and other auxiliary shelters as identified by the City and County of Denver. Contractor's shelter attendant staff cover shifts seven days per week, 24 hours per day. Duties include tasks such as securing doors, serving food, bed checks, assisting with shower assignments, bag and tag of personal items left by guests, distribution of personal laundry, cleaning of common areas, guest check-in, transport of ADA guests and any other tasks requested by providers. Shelter attendants work side-by-side with other primary shelter providers to ensure safety and wellbeing of guests. Only registered drivers with City and County of Denver may provide transport to and from other shelters and hotels on an as-needed basis.
- Provide direct client transportation for Activated Respite and Protective Action hotel rooms, or as directed by city employees.
- Provide a dispatch that is on call and is in support of scheduling transports to Protective Action and Activated Respite hotel rooms.
- Other assigned crisis response support duties may be assigned.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts

Term of initial contract: Through 12/31/2020

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term: \$1,512,877

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)