



Legislation Text

File #: 23-0653, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted: 5-22-2023**

**Requesting Agency: General Services  
Division:**

**Subject Matter Expert Name: Lance Jay  
Email Address: Lance.Jay@denvergov.org  
Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Amended Master Purchase Order between the City and County of Denver and OfficeScapes of Denver, LLC to provide furniture for the Wellington E. Webb Municipal Building renovation project, located at 201 West Colfax Avenue in Council District 9.**

Amends a master purchase order with OfficeScapes of Denver, LLC by adding \$7,000,000 for a new total of \$27,000,000 and 2 years for a new end date of 12-31-2026 to provide furniture for the Wellington E. Webb Municipal Building renovation project, located at 201 West Colfax Avenue in Council District 9 (SC-00003206). The last regularly scheduled Council meeting within the 30-day review period is on 6-26-2023. The Committee approved filing this item at its meeting on 5-23-2023.

**Affected Council District(s) or citywide? 9**

**Contract Control Number:** SC-00003206

**Vendor/Contractor Name (including any "DBA"):** OfficeScapes of Denver, LLC.

**Type and Scope of services to be performed:**

General Services, Public Works Capital Vertical Infrastructure, Real Estate and Risk Management worked together to establish

citywide standards in the furniture fixtures and equipment commodity category for office furniture, auxiliary fixtures, and other large-scale furnishing categories to support City owned facilities.

**Location (if applicable):** 201 West Colfax Avenue

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):** N/A

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

amendment

**Was this contractor selected by competitive process or sole source?**

Comp.

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

Time and price

***If length changing***

**What was the length of the term of the original contract?**

Dec 2020-Dec 2024

**What is the length of the extension/renewal?**

2 years

**What is the revised total term of the contract?**

Dec 2020- Dec 2026

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**