



Legislation Text

File #: 22-0190, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 2/7/22

**Requesting Agency: General Services
Division:**

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Phone Number:

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Third Amendatory Agreement between the City and County of Denver and United Language Group, Inc. to provide continued interpretation and translation services.

Amends a contract with United Language Group, Inc. by adding \$245,000 for a new contract total of \$945,000 and 6 months for a new end date of 8-31-2022 to provide continued interpretation and translation services citywide (GENRL-202160766-03). The last regularly scheduled Council meeting within the 30-day review period is on 3-21-22. The Committee approved filing this item at its meeting on 2-15-22.

Affected Council District(s) or citywide? Citywide

Contract Control Number: GENRL-202160766-03

Vendor/Contractor Name (including any "DBA"): United Language Group, Inc.

Type and Scope of services to be performed:

United Language Group, Inc. provides translation services for various agencies within the City and County of Denver. Translation services include but are not limited to telephone, print and in-person service. This amendment will extend the contract term to August 31, 2022 and increase the contract maximum from \$700,000 to \$945,000. The increase in the contract maximum will allow for the continuation of interpretation and translation services Citywide, as well as coverage for the Citywide National Community Survey transition from a paper format to a language line and the budget expansion the Department of Human

Services received in 2022 for a marketing campaign. All other terms and conditions will remain the same.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment? Amendment

Was this contractor selected by competitive process or sole source?

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
03/01/2018 - 02/28/2022	6 Months	08/31/2022

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
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\$700,000.00	\$245,000	\$945,000.00
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If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)