File #: 17-0737, **Version:** 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 06-27-17

Requesting Agency: Denver International Airport
Division:

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Item Title & Description:
(Do not delete the following instructions)
*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Agreement between the City and County of Denver and Sofola & Associates, Inc. concerning project management services at Denver International Airport.
Approves a five-year contract with Sofola & Associates for $5 million for professional, technical, and support personnel to perform project management services including planning, design project management, construction project management, and other support services on capital improvement, infrastructure, and airport expansion projects at Denver International Airport (201631935). This contract is paid from capital projects funds. The last regularly scheduled Council meeting within the 30-day review period is on 8-7-17. The Committee approved filing this resolution by consent on 7-5-17.

Affected Council District(s) or citywide? Council District 11

Contract Control Number: 201631935

Vendor/Contractor Name (including any "DBA"): Sofola & Associates

Type and Scope of services to be performed: Contract execution of defined pool agreement (201631935) with Sofola & Associates to provide professional, technical and support personnel to perform project management services. Provide professional, technical and support personnel

to perform project management services, which may include but not limited to assisting with planning, design project management, construction project management, and any other support services as required on capital projects designated for such services by the airport. This contract could provide but not limited to the following positions, Project Managers, Engineers, Architects, Estimators, Schedulers, Inspectors, Technicians, Subject Matter Experts, Contract Administrators, Consultants, Program Managers and other personnel as deemed necessary to meet the airport's needs for delivery the Capital Plan.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): 20% SBE-DSP

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts
Term of initial contract: Five years

Options for Renewal:
  How many renewals (i.e. up to 2 renewals)?
  Term of any renewals (i.e. 1 year each):

Cost of initial contract term: $5,000,000

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:
Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing
What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing
What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing
Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)