



Legislation Text

File #: 22-0216, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 2/14/22

**Requesting Agency: HRCP
Division:**

**Subject Matter Expert Name: Atim Otii
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Phone Number:**

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Amendatory Agreement between the City and County of Denver and Impact Charitable to extend the Term with no change to contract amount.

Amends a contract with Impact Charitable to add 9 months for a new end date of 9-30-2022 to allow additional time for disbursement of funding for basic pressing needs including housing, utilities, food, health care, transportation, and childcare to Denver residents who were previously employed and lost their employment due to the COVID-19 pandemic. No change to contract amount (HRCRS-202261951). The last regularly scheduled Council meeting within the 30-day review period is on 3-29-22. The Committee approved filing this item at its meeting on 2-23-22.

Affected Council District(s) or citywide? Citywide

Contract Control Number: HRCRS-202261951

Vendor/Contractor Name (including any "DBA"): Impact Charitable

Type and Scope of services to be performed:

**Scope of Work
Impact Charitable**

Total Amount: Up to \$2,000,000

Term: 8/1/2021 - 09/30/2022

Upon execution of this amended agreement, Impact Charitable shall use the \$2 million in total:

- Impact Charitable shall provide grants of up to \$1,000 to residents of Denver subject to the following eligibility requirements:
 - Use of the Funds shall be restricted to residents of Denver.
 - Recipients must have been previously employed and lost such employment due to the COVID-19 pandemic and have an ongoing loss of income due to unemployment or under-employment of at least 20 hours.
 - Recipients must be ineligible for direct federal stimulus payments provided under the CARES Act or any similar successor act and state unemployment benefits.
 - No more than three (3) grants shall be provided to recipients at the same address.
 - No recipient shall receive more than a total of \$1,000 in grant funds
 - Applicants shall, as part of the screening process, be asked to disclose the intended use of the grant funds as they relate to impacts due to the COVID 19 pandemic, and priority shall be given to requests for basic pressing needs including housing, utilities, food, health care, transportation, and child care.

- Until the maximum contract amount has been disbursed, expended, or returned to the City the following conditions shall apply to all Funds provided under the contract:
 - Monthly, until all Funds provided under the contract are expended, Impact Charitable shall provide a report in a format acceptable to the City describing the amount of Funds distributed in a given month and over the life of the program. Such reports shall state the number of grants made to Denver residents, zip code of grant recipient, and the primary intended use of such grants as identified by the recipients. Such monthly reports shall be anonymous as to the recipients and shall not include the names, addresses, or any other personal identifiable information of any recipient.
 - In addition to the grants hereunder, the Funds may be used to pay Impact Charitable's actual administrative costs in administering the Funds, up to a cap of eight percent (8%) of the Funds. The required monthly reports shall disclose any amounts so expended and supporting documentation for these expenses.
 - The City will hold bi-monthly meetings with Impact Charitable to debrief, share lessons learned about the grant process, and programming progress and impact to ensure COVID 19 pandemic eligibility requirements are being met.
 - The City's provisions of additional funds to Impact Charitable shall not result in a reduction in the amount of funds available to Denver residents from Impact Charitable through other funding sources.
 - Consistent with the Denver Public Safety Enforcement Priorities Act, D.R.M.C. §28-251 and 8

U.S.C. § 1642(d), Impact Charitable shall neither gather nor disseminate, to the City or any other person or entity, individually identifiable information about the national origin, immigration, or citizenship status of any person to whom services are provided under this Agreement.

- In the event any Funds provided under the Agreement have not been appropriately disbursed or expended upon termination or expiration of this Agreement, they shall be returned to the City.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment? Amendment

Was this contractor selected by competitive process or sole source? Sole source

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)? Added time

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
8/1/2021-12/31/2021	9 months	09/30/2022

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)