



Legislation Text

File #: 23-0009, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 1-9-2023

**Requesting Agency: Denver International Airport
Division:**

**Subject Matter Expert Name: Brandon.Gainey
Email Address: Brandon.Gainey@flydenver.com
Phone Number:**

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed First Amendment between the City and County of Denver and Smith Environmental and Engineering, concerning updating the Small Business Enterprise (SBE) proposed goal, reflecting that the company is both a SBE and M/WBE at Denver International Airport.

Amends a contract with Smith Environmental and Engineering to update the Small Business Enterprise (SBE) and Minority, Women Business Enterprise (M/WBE) proposed goal from 30% to a 45% SBE/MBE self-performing goal, reflecting that the company is both a SBE and M/WBE. No change to contract amount or duration (PLANE-202157834/ 202264306-01). The last regularly scheduled Council meeting within the 30-day review period is on 2-13-2023. The Committee approved filing this item at its meeting on 1-11-2023.

Affected Council District(s) or citywide? 11

Contract Control Number: PLANE-202157834/ 202264306-01

Vendor/Contractor Name (including any "DBA"): Smith Environmental and Engineering

Type and Scope of services to be performed: This request is for an amendment to the DEN On-Call Environmental Design Services Contract between Smith Environmental and Engineering, Inc. (Smith) and Denver International Airport (DEN) specifically to revise the proposed goal of 30% stated in the contract to the proposed goal of 45%, so that it is consistent with the Final Contract Executive Summary. No change to contract scope.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): Smith is a certified SBE and M/WBE firm and committed to self-perform a minimum of 45% of the work, which exceeds the assigned 30% self-performance goal.

Are WBE/MBE/DBE goals met (if applicable)? yes

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)