



## Legislation Text

File #: 23-1799, Version: 1

### Contract Request Template (Contracts; IGAs; Leases)

**Date Submitted: 11-20-2023**

**Requesting Agency: HOST**  
**Division:**

**Subject Matter Expert Name: Chris Lowell**  
**Email Address: Christopher.lowell@denvergov.org**  
**Phone Number:**

#### **Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

#### **A resolution approving a proposed Third Amendatory Agreement between the City and County of Denver and Volunteers of America Colorado Branch to provide for family motel shelter operations and supportive services for the respite program, citywide.**

Amends a contract with the Volunteers of America by adding \$1,333,980 for a new total of \$4,996,660 and a new end term of 1-31-2024 to provide for family motel shelter operations and supportive services for the respite program, citywide. 202057224/202371125-03. The last regularly scheduled Council meeting within the 30-day review period is on 12-18-2023. The Committee approved filing this item at its meeting on 11-22-2023.

#### **Affected Council District(s) or citywide?**

**Citywide**

**Contract Control Number:**  
**202371125-03**

**Vendor/Contractor Name (including any "DBA"):**  
**Volunteers of America**

#### **Type and Scope of services to be performed:**

**A. Shelter Operations**

1. VOA will operate, clean, and maintain a 365-day, 24-hour emergency motel located in the City and County of Denver, with 30 rooms designated for families.
2. Clients shall have access to shelter programming on-site. Shelter programming will be offered by VOA

staff and any City staff assigned to any family motel location.

3. VOA will provide blankets, towels, continental breakfasts, sack lunches, and dinners daily to all guests.
4. VOA will provide around the clock front desk coverage and crisis intervention services for clients at all locations.

**B. Shelter Programs**

1. VOA will provide housing-focused case management services in pursuit of positive housing outcomes. Services will include: benefit and income acquisition; case planning; housing search, navigation and placement; and person-centered community referrals.
2. VOA will participate in coordination meetings with HOST and other partners. Specific meetings and frequency will be determined in collaboration with HOST. Examples include, but are not limited to, case conferencing, coordinated entry meetings, and other City-led meetings.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**XO101**

**Are WBE/MBE/DBE goals met (if applicable)?**

N/A

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**  
**Competitive process**

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$3,662,680	\$1,333,980	\$4,996,660

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/21-12/31/23	1 year	12/31/24