



Legislation Text

File #: 18-0066, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 01-16-18

Requesting Agency: Public Works
Division:

- Name: Angela Casias
- Phone: 720-913-8529
- Email: angela.casias@denvergov.org

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Contract between the City and County of Denver and Coggins Consultants, LLC for professional project management services.

Approves a contract with Coggins Consultants, LLC for \$3 million and for three years for on-call project management services for projects as identified and to include managing the project scope, project design-build components, project compliance oversight, and other services, citywide (201739219). The last regularly scheduled Council meeting within the 30-day review period is on 3-19-18. The Committee approved filing this resolution by consent on 2-13-18.

Affected Council District(s) or citywide? Citywide

Contract Control Number: 201739219

Vendor/Contractor Name (including any "DBA"): Coggins Consultants, LLC

Type and Scope of services to be performed:

All On-call project management services contracts will provide support and/or staff augmentation for project(s) as identified by the Department of Public Works. The term will be 3 years from contract execution with a maximum contract of \$3,000,000.

The proposed SBE on-calls would provide project management support and/or staff

augmentation for project(s) as identified by the Department of Public Works and other Departments which Public Works supports. The amount of work facing the City and County of Denver is unprecedented with the National Western Center Program, 2017 GO Bond Program, Convention Center and others as identified.

Please note the approach of staff augmentation has been utilized at Denver International Airport (DEN) since its inception and is still utilized today.

Anticipated tasks may include but shall not be limited to:

- Dedicated Project Management professionals responsible for overseeing individual or a portfolio of projects.
- Managing the project scope, schedule and budgets during the design and construction phases as well as ensuring that all other aspects of the project, including environmental, real estate, utilities, permits and the parameters of the adopted schedule and budget.
- Provide management for any Design-Build component(s) of the Program, including management of cost, schedule, quality, scope and integration with other project and contract packages.
- Review and identification of projects needing support, improvement, recommendation of corrective action plans, and providing oversight to ensure compliance.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): DBE firm

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts

Term of initial contract: Three years

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term: \$3,000,000

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)