



Legislation Text

File #: 17-0699, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 06-20-17

**Requesting Agency:** Parks and Recreations  
**Division:**

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**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Contract Services Agreement between the City and County of Denver and Swingle, Inc. d/b/a Swingle Tree & Landscape Care, Inc. for tree maintenance services.**

Approves an on-call contract with Swingle Tree & Landscape Care for \$500,000 and for two years for tree pruning, tree removal, stump removal, stump grinding, filling of stump holes, and other citywide tree maintenance (201735118). The last regularly scheduled Council meeting within the 30-day review period is on 7-31-17. The Committee approved filing this resolution by consent on 5-27-17.

**Affected Council District(s) or citywide?** Citywide

**Contract Control Number:** 201735118

**Vendor/Contractor Name (including any "DBA"):** Swingle Lawn, Tree & Landscape Care

**Type and Scope of services to be performed:**

It is the intention of the Office of the City Forester to retain this contract for on-call contract services related to tree maintenance throughout the City, including locations on private property. Emergency services are also included. These services include tree pruning, tree removal, stump

removal, stump grinding, filling of stump holes, and/or debris removal on public and/or private property, including such work as necessary to resolve a violation of the Revised Municipal Code.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?** New

**Was this contractor selected by competitive process or sole source?**

**For New contracts**

**Term of initial contract:** Two years

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:** \$500,000

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**