



Legislation Text

File #: 21-0099, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 1-25-21

Requesting Agency: Finance
Division:

Subject Matter Expert Name:

Name:	Lisa Lumley
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Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed First Amendatory Lease Agreement between the City and County of Denver and Colorado Legal Services for the lease of property located in the Denver City and County Building.

Amends a lease with Colorado Legal Services by adding \$50 for a new total of \$53 and five years for a new end date of 10-31-23 and relocating the tenant from the fourth floor to the first floor of the City and County Building due to upcoming construction projects (FINAN-202056476-01; 201843189-01). The last regularly scheduled Council meeting within the 30-day review period is on 3-8-21. The Committee approved filing this item at its meeting on 2-2-21.

Affected Council District(s) or citywide? Council District 10

Contract Control Number: FINAN-202056476-01 / ALF-201843189-01

Vendor/Contractor Name (including any "DBA"): Colorado Legal Services

Type and Scope of services to be performed:

- The Department of Finance is seeking City Council approval of a resolution that will

authorize the Division of Real Estate to amend the lease with Colorado Legal Services to Amend terms of income lease to extend until 10/31/2023; changes occupied space at City and County Building from 312 square feet on the 4th floor to 420 square feet on the first floor.

- Colorado Legal Services, a non-profit which provides free legal services to low-income individuals and seniors for civil cases.
- Moving Colorado Legal Services to the first floor space is part of the overall strategy for the City and County Building to accommodate courts' space needs including courts construction.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

Jul 21, 2018 - Oct 31, 2018

What is the length of the extension/renewal?

Five years

What is the revised total term of the contract?

Jul 21, 2018 - Oct 31, 2023

If cost changing

What was the original value of the entire contract prior to this proposed change?

\$3

What is the value of the proposed change?

\$50.00

What is the new/revised total value including change?

\$53.00

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)