



Legislation Text

File #: 22-0792, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted: 7-4-2022**

**Requesting Agency: Department of Public Health and Environment  
Division:**

**Subject Matter Expert Name:** Joshua Rolfe  
**Email Address:** Joshua.Rolfe@denvergov.org  
**Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A bill for an ordinance approving a proposed Intergovernmental Agreement between the City and County of Denver and City of Glendale, to respond to animal-related calls and complaints within the City of Glendale boundaries.**

Approves an intergovernmental agreement with the City of Glendale based on a fee-schedule and for five years for Denver Animal Protection to respond to animal-related calls and complaints within the City of Glendale boundaries (ENVHL-202263461-00). The last regularly scheduled Council meeting within the 30-day review period is on 8-18-22. The Committee approved filing this item at its meeting on 7-6-22.

**Affected Council District(s) or citywide? Citywide (mostly, districts 5 and 6)**

**Contract Control Number:** (ENVHL-202263461-00).

**Vendor/Contractor Name (including any "DBA"):** City of Glendale

**Type and Scope of services to be performed:** New IGA between City of Glendale (Police Department) and Denver Animal Protection for Denver Animal Protection to respond to animal calls and complaints within the City of Glendale boundaries. Denver Animal Protection is geographically much closer and able to quickly respond to Glendale complaints rather than Arapahoe County Animal Services.

The City of Denver would perform the following:

- Apprehend and impound any animal, except wildlife, running at large in violation of Glendale’s animal regulatory laws Secure, in a legal manner, any and all evidence of suspected violators.
- Testify in court, when so required.
- Provide sufficient personnel to perform its obligations under this Agreement.
- Provide reports as required in this Agreement, pertaining to the enforcement and sheltering activities as further outlined in the Agreement.
- Pick up injured animals on Glendale’s streets, roads and alleys within the boundaries of Glendale release Impounded animals from Glendale to owners from the City upon satisfying all legal requirements.
- Provide emergency on-call service at the request of Glendale’s Police Department or other designated agency to respond to calls concerning injured animals or those situations threatening the safety and/or health of other animals or to the public
- Issue orders for the quarantine of animals to Denver Animal Shelter (DAS) for animal bites pursuant to applicable municipal and/or other governmental animal regulatory laws
- Deliver live or dead animals impounded from Glendale to the DAS for sheltering and disposition
- Not apply any City breed prohibitions to animals collected in Glendale

**\*\*COMPENSATION FOR SERVICES:**

- A. Payments. In consideration for the promise of services by the City, Glendale shall pay to the City the following based on a ‘by incident’ basis:
- Response to a call for service in Glendale during regular animal control officer hours shall be \$ 67.95, which includes animal control officer time, paperwork, and fuel. Calls for service exceeding one-hour shall be billed at \$ 24.00 per animal control officer per hour.
- Response to an emergency call for service in Glendale after normal business hours for animal control officer shall be \$101.93 which includes animal control officer time, paperwork, and fuel. Calls for service exceeding one-hour shall be billed \$36 per animal control officer per hour.
- Animal sheltering shall be \$10 per day per animal for dogs, cats, birds and other animals, which includes staff time and care.
- Should Glendale ever choose to redeem an animal from the City’s possession, the redemption shall be subject to all of the City’s standard Return to Owner fees. These include:
- Impound Fee \$55
- Medical Service Fee \$40
- Boarding Fee per day \$10
- Rabies Vaccine (upon request) \$15
- Veterinary care that cannot be provided by shelter veterinary staff shall be provided at city partner locations and shall be paid at the rate charged to Denver Municipal Animal Shelter (currently \$400 per incident).

**Location (if applicable): Glendale**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment? New**

**Was this contractor selected by competitive process or sole source?**

N/A

**For New contracts**

**Term of initial contract:**

**Five years-** New contract dates proposed from August 1, 2022 to July 31, 2027.

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**  
**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term: \*\*Fee based schedule**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**