



Legislation Text

File #: 22-0998, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted: 8-22-2022**

**Requesting Agency: Finance  
Division: Real Estate**

**Subject Matter Expert Name: Lisa Lumley  
Email Address: Lisa.Lumley@denvergov.org  
Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Agreement between the City and County of Denver and Colorado Village Collaborative to lease a portion of the parking lot at the Arie P. Taylor building located at 4685 Peoria Street in Council District 8 for a Safe Outdoor Space site.**

Approves a revocable license with Colorado Village Collaborative for \$10 and for one year, with two six-month options to extend, to lease a portion of the parking lot at the Arie P. Taylor building located at 4685 Peoria Street in Council District 8 for a Safe Outdoor Space site (FINAN-202264432-00). The last regularly scheduled Council meeting within the 30-day review period is on 9-26-2022. The Committee approved filing this item at its meeting on 8-16-2022.

**Affected Council District(s) or citywide? 8**

**Contract Control Number: FINAN-202264432-00**

**Vendor/Contractor Name (including any "DBA"):** Colorado Village Collaborative

**Type and Scope of services to be performed: See executive summary at end.**

**Location (if applicable):** 4685 Peoria Street

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):** N/A

**Are WBE/MBE/DBE goals met (if applicable)?**

N/A

**Is the contract new/a renewal/extension or amendment?**

New

**Was this contractor selected by competitive process or sole source?**

**Not competitive-** Existing vendor provides services for HOST

**For New contracts**

**Term of initial contract:**

One year starting on Effective date, with two options for City to renew for 6-month terms

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?** 2

**Term of any renewals (i.e. 1 year each):** 6 month

**Cost of initial contract term:** \$10

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**

## EXECUTIVE SUMMARY - Colorado Village Collaborative License Agreement

4685 Peoria Street, Arie P Taylor building

Colorado Village Collaborative (“CVC”) provides shelter and services for Denver’s unhoused population. This license agreement is for a term of one year with two 6-month renewal options exercisable by the City, allowing CVC to use a portion of the City-owned parking lot at 4685 Peoria Street for its Safe Outdoor Spaces services as set forth in its existing service contract with HOST. The City and CVC may terminate this agreement with 30 days prior written notice.

This site will support up to 60 tents and up to 70 residents. Tents will be uniform in color and style and the Licensee shall erect a fence surrounding the site. CVC will provide its own water and electricity.

The scope of work associated with the CVC service contracts HOST-202157407 and HOST-202161622-02 is to oversee and maintain safe outdoor spaces for people experiencing unsheltered homelessness. This license agreement provides a site for CVC to perform its services under the above-referenced contract. Per that contract, infrastructure, amenities and services at these sites are to include:

1. Staffing-Minimum two staff members on site 24/7 with training in food safety, DDPHE COVID protocols, conflict de-escalation and mediation, and trauma informed care
2. Basic amenities-including food (at least one hot meal per day), water, limited access to electricity, and a private tent that includes a cot, sleeping bag, and storage bin
3. Hygiene facilities-including toilets (1:10 resident ratio), hand washing stations (1:15 resident ratio), access to shower and laundry facilities
4. Communal facilities-including a heat/shade tent for guests, designated smoking area, and a secure single point of entry
5. Operations facilities-including a storage container for supplies and tent space for supportive staff and site management
6. Access to supportive services-including case management, referrals to partner agencies to additional services, group therapy services, and mental health and tele-health services with an emphasis on trauma-informed and harm reduction practices
7. Safety and security-including addressing non-compliant or disruptive guest behaviors, monitoring access to the SOS sites, and ensuring that all urgent safety issues are

handled appropriately

8. Mitigation of Community Impacts-establish and uphold a Good Neighbor Agreement with neighborhood stakeholders. If needed, provide an official 24/7 point of contact for emergent issues or concerns regarding program operations. City and County of Denver shall be notified within 24 hours of any grievances submitted through this process.